

# A. FIMS Data Element Dictionary

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## Overview

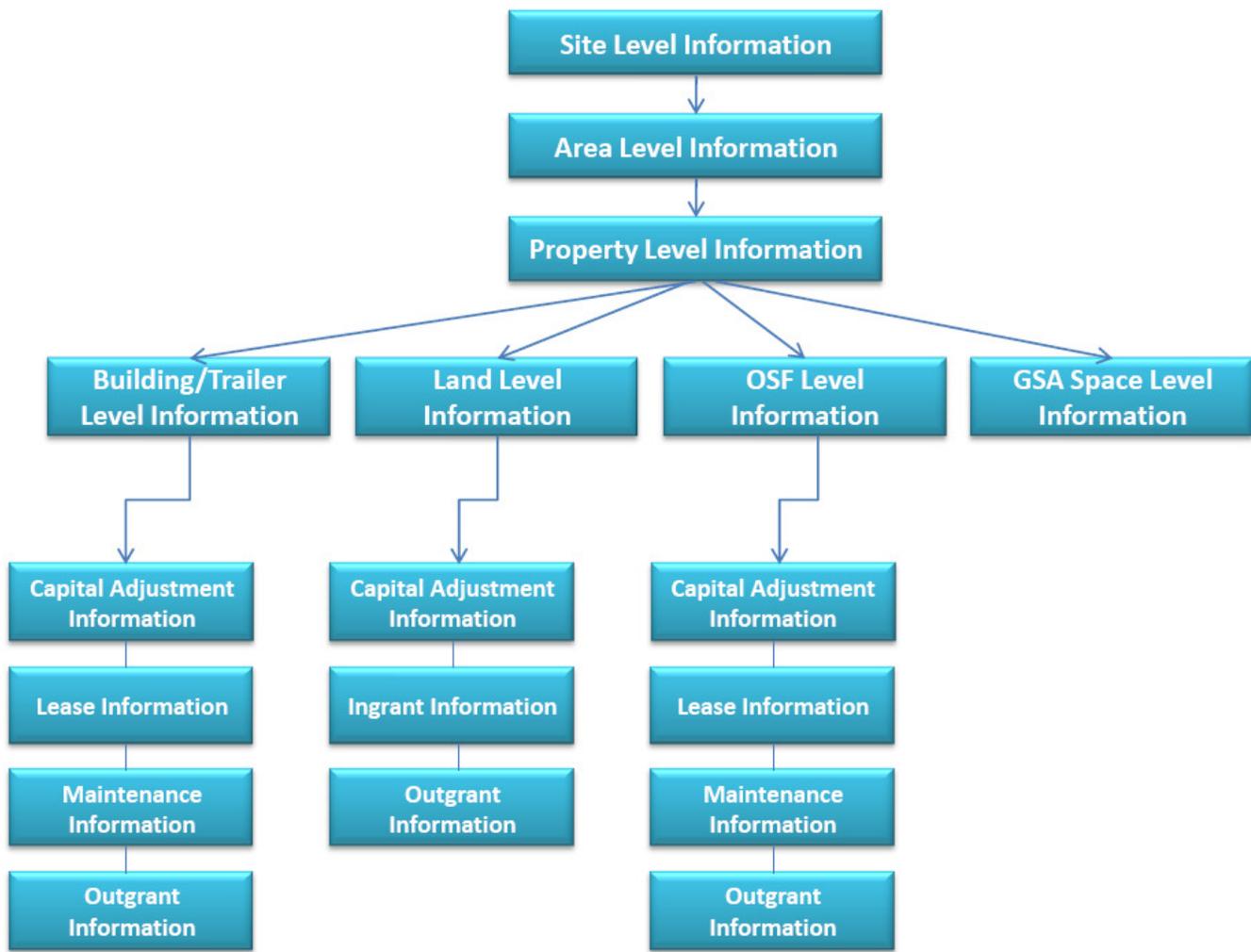
The FIMS Data Element Dictionary contains definitions/descriptions of all the data fields in FIMS. It also identifies the Headquarters program sponsor for each data field. As an additional aid to FIMS administrators, this dictionary identifies the data entry window that contains the data field. Some possible data sources are also provided after each description to assist in determining where to obtain the information.

Under the Element/Window Name column, the update frequency is provided. The three designations used are Static, As Needed, and Annual Update. Static data fields are those that are input once and basically never change. As Needed data fields are those that may require updates on a periodic basis. Data fields with a designation of Annual Updates are those that must be updated on a yearly basis to satisfy various Departmental requirements.

The FIMS Data Element Dictionary is presented in alphabetical order by English Names which are the data field names found within the FIMS application.

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# FIMS Data Hierarchy



## FIMS Data Element Dictionary

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<p>Acknowledge Rules of Behavior</p> <p>Required when a logon password is changed</p>	<p><i>Password Change</i></p>	<p>CHAR(1)</p>	<p>A Yes/No indicator to acknowledge that a FIMS user has read and agrees to the FIMS Rules of Behavior.</p> <p>A link to the FIMS Rules of Behavior is available in the footer of every window when logged into FIMS.</p>
<p><b>Acquisition Method Code</b></p> <p>Required for DOE Owned, DOE Ingrant and Institutional Control Land</p>	<p>PLND_ ACQ_METHOD_CODE ACMD_ ACQ_METHOD_CODE</p> <p><i>Land Info, Lookup table</i></p> <p>UPDATE FREQUENCY: Static</p>	<p>CHAR(2)</p> <p><i>MA</i></p>	<p>Indicates how the land was acquired. Valid choices are:</p> <p><b>DOE Lease</b> - A possessory interest in real property that DOE acquired from the owner of the property.</p> <p><b>Easement</b> – Gives permission of the owner for DOE or its contractors to use the owner’s real property.</p> <p><b>Fee</b> - Fee title real property acquired through purchase, condemnation or donation.</p> <p><b>License</b> – Formal permission for DOE or its contractors to use real property belonging to others for a specific purpose.</p> <p><b>Long Term Interest</b> – Formal permission for DOE or its contractors to use real property belonging to others for an extended period of time.</p> <p><b>Other</b> – Describes the use of land for a limited amount of time or for narrow, specialized uses, that does not fall into the category of easement, license, or long term interest.</p> <p><b>Permitted to DOE</b> - A temporary right of exclusive or nonexclusive use of real property belonging to others.</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<i>(Real Estate Rep, Procurement, Area office)</i>
Acquisition Method Description–Long	ACMD_ACQ_LONG_DESC <i>Lookup Table</i>	CHAR(50)	Long description of the acquisition method code.
Acquisition Method Description–Short	ACMD_ACQ_SHORT_DESC <i>Lookup Table</i>	CHAR(15)	Abbreviated description of the acquisition method code.
<b>Acreage Rural</b> Required for all Land	PLND_ACREAGE_RURAL <i>Land Info</i>  UPDATE FREQUENCY: As Needed	NUM(12,2) <i>MA</i>  Reported to FRPP	Rural acreage is defined as a city, town, or unincorporated area that has a population of 50,000 inhabitants or less, other than an urbanized area immediately adjacent to a city, town, or unincorporated area that has a population in excess of 50,000 inhabitants.  <i>(Procurement, Real Estate Rep, Area Office)</i>
<b>Acreage Urban</b> Required for all Land	PLND_ACREAGE_URBAN <i>Land Info</i>  UPDATE FREQUENCY: As Needed	NUM(12,2) <i>MA</i>  Reported to FRPP	An urbanized area is a statistical geographic area defined by the Census Bureau, consisting of a central place(s) and adjacent to densely settled territory that together contain at least 50,000 people, generally with an overall population density of at least 1,000 people per square mile.  <i>(Real Estate Rep, Procurement, Area Office)</i>
<b>Adjustment Cost</b> Required for all Assets except GSA Owned and GSA Leased Buildings	CAPI_IMPROVE_COST <i>Cap Adjust</i>  UPDATE FREQUENCY: Annual Update	NUM(14,2) <i>MA</i>	Cost of the capital adjustment/improvement.  <i>(Finance/Accounting)</i>
<b>Adjustment Date</b> Required for all Assets except GSA Owned and GSA Leased Buildings	CAPI_IMPROVE_DATE <i>Cap Adjust</i>  UPDATE FREQUENCY: Annual Update	DATE <i>MA</i>	Date the capital adjustment/improvement was made.  <i>(Finance/Accounting)</i>
<b>Adjustment Description</b> Required for all Assets except GSA Owned and GSA Leased Buildings	CAPI_IMPROVE_DESC <i>Cap Adjust</i>  UPDATE FREQUENCY: Annual Update	CHAR(50) <i>MA</i>	Description of the capital adjustment/improvement.  <i>(Finance/Accounting)</i>
Adjustment Sequence Number	CAPI_IMPROVE_SEQ_NO	NUM(3)	Computer generated number used to uniquely identify multiple adjustments/improvements made on the same

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
	<i>System Generated</i>		date.
<p><b>Agreement Number</b></p> <p>Required for DOE Owned, DOE Leased, and Contractor Leased and Permit Buildings and OSF</p> <p>Required for DOE Owned, DOE Leased, and Contractor Leased Trailers</p> <p>Required DOE Owned, DOE Ingrant, Contractor Leased, Institutional Control and Withdrawn Land</p>	<p>OUTG_AGREEMENT</p> <p><i>Outgrant</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(25)</p> <p><i>MA</i></p>	<p>Unique number assigned to each Outgrant on a site-by-site basis.</p> <p><i>(Real Estate Rep)</i></p>
<p><b>Alternate Name</b></p> <p>Required for GSA and Optional for all other assets</p>	<p>PROP_NAME_ALT</p> <p><i>Property Info</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(30)</p> <p><i>Field</i></p>	<p>The alternate name assigned to a specific property. For GSA assigned properties, enter the City and State from the GSA rent bill. For OSFs using usage codes 4920, 4921, or 4922, enter the permit number.</p> <p><i>(Industrial Engineer or Building Mgr)</i></p>
<p><b>Analytical Bldg Block (ABB)</b></p> <p>Optional for DOE Owned, DOE Leased, and Contractor Leased Buildings, OSF and Trailers</p>	<p>PROP_ABB</p> <p><i>Property Detail</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(20)</p> <p><i>EM</i></p>	<p>The foundation utilized to conduct both planning and budget formulation for EM projects. ABB's rollup to project baseline summaries (PBS's). Any building, trailer, and/or OSF that is going to be cleaned up using EM money will be in an ABB.</p> <p>EM Headquarters is working with sites to group EM mission scope below the PBS level into Analytical Building Blocks (ABBs). These ABBs will form the underpinning of improved analysis and communication across the EM program. Specifically they will be used to:</p> <ul style="list-style-type: none"> <li>• Effectively communicate EM Program goals, alternatives, and achievements – by linking dollars spent with quantitative measure of progress achieved.</li> <li>• Better understand, communicate, and evaluate costs associated with maintaining facilities in their existing status and the time and cost associated with achieving a non-operational existing min-safe status.</li> <li>• Identify EM scope that can realistically be rescheduled to create ‘headroom’ for accelerating existing scope or accommodating new clean up</li> </ul>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			scope – and assess impacts of such rescheduling.
<p><b>Annual Actual Maintenance</b></p> <p>Required for DOE Owned, DOE Leased, and Contractor Leased Buildings, Trailers, and OSF</p> <p>Required for GSA Owned and GSA Leased Buildings</p> <p>Required for DOE Owned, DOE Ingrant, Contractor Leased and Withdrawn from Public Domain Land</p>	<p>DEFM_AM</p> <p><i>Building/Trailer/OSF Maintenance</i></p> <p>UPDATE FREQUENCY: Annual Update</p>	<p>NUM(10)</p> <p>CF</p> <p>Reported to FRPP</p>	<p>The actual, burdened costs of all maintenance and repair activities in a given fiscal year for a building, real property trailer or other structure and facility (OSF).</p> <p><i>(Federal Maintenance Manager)</i></p>
<p><b>Annual Rent</b></p> <p>Required for DOE Leased, Contractor Leased, Permit and Contractor License Buildings and OSF</p> <p>Required for DOE Leased, Contractor Leased and Contractor License Trailers</p> <p>Required for DOE Ingrant, Contractor Leased, Withdrawn, Institutional Control and Contractor License Land</p>	<p>LSDT_ANNUAL_RENT</p> <p><i>Ingrant 1</i></p> <p>UPDATE FREQUENCY: Annual Update</p>	<p>NUM(13,2)</p> <p>MA</p> <p>Reported to FRPP</p>	<p>The current annual rent for a lease.</p> <p><i>(Procurement, Real Estate Rep)</i></p>
<p><b>Annual Required Maintenance</b></p> <p>Required for NNSA Sites only - DOE Owned Buildings, Trailers and OSF</p> <p>Optional for all other DOE Program Offices</p>	<p>DEFM_RM</p> <p><i>Building/Trailer/OSF Maintenance</i></p> <p>UPDATE FREQUENCY: Annual Update</p>	<p>NUM(10)</p> <p>NNSA</p>	<p>Estimates of all costs to perform maintenance activities for a building, real property trailer, or OSF in the current fiscal year that one would normally expect to be accomplished as determined by engineering/maintenance/life cycle analysis and vendor maintenance schedules. Included are preventive maintenance, predictive maintenance, corrective maintenance, and any other maintenance / repair activity required for which the current fiscal year is the optimum period of accomplishment.</p> <p>Maintenance costs should, in as much as practical, reflect the anticipated cost of the maintenance action. I.e., they should reflect the local prevailing wage rates and cost burdens as well as other related work necessary to resolve the deficiency. For example, if replacement of a compressor installed on a chiller would require a crane lift and relocation of a chilled water line, those costs should be included in the deficiency cost.</p> <p>Similarly, where maintenance efforts can be aggregated in</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>project bundles thereby reducing cost; that reduced cost should be captured. As an example, aggregating all paving into a large indefinite quantity paving contract typically offers significant savings over discrete repair actions through multiple paving contracts.</p> <p>Although corrective maintenance activities cannot be planned with certainty, include an estimate of these activities, based on historic costs in aggregate annual required maintenance costs at the asset level. For example, a fire protection system notification panel fails inspection and requires immediate replacement.</p> <p>Do not include maintenance requirements that were identified in the previous fiscal year deferred maintenance estimate unless they are reprogrammed for accomplishment in the current fiscal year and are not going to be deferred to next fiscal year or beyond.</p> <p><i>(Federal Maintenance Manager)</i></p>
<p><b>Anticipated Disposition Method</b></p> <p>Required when Estimated Disposition Year is populated for all DOE Owned, DOE Leased, and Contractor Leased Buildings, Trailers and OSF and DOE Owned, Contractor Leased, Withdrawn from Public Domain, and DOE Ingrant Land – Leased (Acq Method Code = 08)</p>	<p>PROP_ANT_DISP_METHOD</p> <p><i>Property Detail</i></p> <p>UPDATE FREQUENCY: Static</p>	<p>CHAR(2)</p> <p>MA</p>	<p>If an Estimated Disposition Year value is entered in FIMS, select one of the following to indicate the anticipated disposition method of the asset.</p> <p>For DOE owned assets or Withdrawn from Public Domain land choose:</p> <p>PB – Public Benefit Conveyance</p> <p>FT – Federal Transfer (transfer to another federal agency, not internal transfers within DOE)</p> <p>SL – Sale</p> <p>DM – Demolition</p> <p>OT – Other</p> <p>UN – Unknown</p> <p>For DOE Leased and Contactor Leased assets or DOE Ingrant land choose:</p> <p>LX – Lease Early Termination</p> <p>LE – Lease Expiration</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)												
			UN – Unknown												
Area Default	<i>My Profile</i>	CHAR(3)	Specifies the Area to be active each time the user enters FIMS.												
<b>Area Name</b> Required for all assets	AREA_NAME <i>Area Info</i>  UPDATE FREQUENCY: Static	CHAR(35) <i>MA</i>	A name that is assigned by the Field Office to identify an administrative subdivision of a Site. <i>(Field/Ops Admin, Plant Engineering)</i>												
<b>Area Number</b> Required for all assets	AREA_NUMBER PROP_AREA_NUMBER <i>Area Info</i>  UPDATE FREQUENCY: Static	CHAR(3) <i>MA</i>  Reported to FRPP	Three-digit number that identifies an administrative subdivision of a Site. <i>(Field/Ops Admin, Plant Engineering)</i>												
Asset Condition Index (ACI)	Report Generated	NUM (4,3) <i>MA</i>	<p>ACI is the Department's corporate performance measure of facility condition. The ACI reflects the outcome of real property maintenance and recapitalization policy, planning, and resource decisions. The goal is for the ACI to approach 1. The index is 1 minus the Facility Condition Index (FCI) (i.e. ratio of deferred maintenance to replacement plant value). The cost of deficiencies is the total dollar amount of existing maintenance and repair deficiencies obtained from a condition assessment inspection. Ratings are assigned to ACI range measures. The ACI increases and approaches 1 as the condition of the facilities improve at a site. ACI ratings are based on comprehensive condition assessment surveys of the facilities. ACI ranges and ratings are as follows.</p> <table border="0"> <thead> <tr> <th><b>ACI Range</b></th> <th><b>ACI Rating</b></th> </tr> </thead> <tbody> <tr> <td>1.00 &gt;= 0.98</td> <td>Excellent</td> </tr> <tr> <td>0.98 &gt;= 0.95</td> <td>Good</td> </tr> <tr> <td>0.95 &gt;= 0.90</td> <td>Adequate</td> </tr> <tr> <td>0.90 &gt;= 0.75</td> <td>Fair</td> </tr> <tr> <td>0.75 &gt;=</td> <td>Poor</td> </tr> </tbody> </table>	<b>ACI Range</b>	<b>ACI Rating</b>	1.00 >= 0.98	Excellent	0.98 >= 0.95	Good	0.95 >= 0.90	Adequate	0.90 >= 0.75	Fair	0.75 >=	Poor
<b>ACI Range</b>	<b>ACI Rating</b>														
1.00 >= 0.98	Excellent														
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0.90 >= 0.75	Fair														
0.75 >=	Poor														

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<p><b>Asset Type</b></p> <p>Required for DOE Owned Buildings, Trailers and OSF</p> <p>Required for DOE Owned and Institutional Control Land</p> <p>Optional for DOE Leased, Contractor Leased, Permit and Contractor License Buildings and OSF</p> <p>Optional for DOE Ingrant, Contractor Leased, Withdrawn and Contractor License Land</p>	<p>FISA_ASSET_TYPE PROP_ASSET_TYPE</p> <p><i>Lookup Table, Property Info</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(3)</p> <p>MA</p>	<p>A code that identifies the Standard Accounting and Reporting System (STARS) asset type of the real property being reported. This is different from “Usage Code” which reports current use.</p> <p><i>(Finance/Accounting)</i></p>
<p>Asset Type Description-Long</p>	<p>FISA_LONG_DESC</p> <p><i>Lookup Table</i></p>	<p>CHAR(50)</p>	<p>Long description of the STARS asset type.</p>
<p>Asset Type Description-Short</p>	<p>FISA_SHORT_DESC</p> <p><i>Lookup Table</i></p>	<p>CHAR(15)</p>	<p>Abbreviated description of the STARS asset type.</p>
<p>Asset Utilization Index (AUI)</p>	<p>Report Generated</p>	<p>NUM(5,2)</p> <p>MA</p>	<p>Asset Utilization Index (AUI) is the Department’s corporate performance measure for measuring how well real property assets are being utilized.</p> <p>AUI is calculated for building and trailer assets.</p> <p>The formula to calculate AUI is:</p> <p>AUI = (Sum of Utilized GSF for a group of facilities/ Sum of total GSF for a group of facilities) X 100</p> <p>Utilized GSF = Utilization (%) x GSF of a facility.</p>
<p><b>Assigned Usable (SF)</b></p> <p>Required for GSA Owned and GSA Leased Buildings</p>	<p>PGSA_ASSIGN_USABLE</p> <p><i>GSA Assign</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>NUM(10)</p> <p>MA</p>	<p>The square feet of floor space actually occupied by the using agency. The assigned usable square feet are shown on the General Services Administration (GSA) rent bill in the Notes section.</p> <p><i>(Real Estate Division of the specific GSA regional office that provided the space)</i></p>
<p><b>Cap Adjust Asset Type</b></p> <p>Optional for all assets except GSA Owned and GSA Leased Buildings</p>	<p>CAPI_ASSET_TYPE</p> <p><i>Cap Adjust</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(3)</p> <p>MA</p>	<p>A code that identifies the Standard Accounting and Reporting System (STARS) asset type of the real property being reported. This is different from “Usage Code” which reports current use.</p> <p><i>(Finance/Accounting)</i></p>
<p><b>Capitalized Indicator</b></p>	<p>PROP_CAP_IND</p>	<p>CHAR(1)</p>	<p>Indicates (Yes/No) whether an assets initial acquisition</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<p>Required for all assets except GSA Owned and GSA Leased Buildings</p>	<p>CAPI_CAP_IND <i>Property Info</i> <i>Cap Adjust</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>MA</p>	<p>cost and/or improvements are capitalized and therefore included in the Standard Accounting and Reporting System (STARS). Capitalization is the process whereby plant and equipment items, costing at least \$50000 and having an anticipated service life of 2 years or more, that are purchased, constructed, or fabricated in-house, including major modifications or improvements to any of these items, are recorded in the STARS system by site accounting/finance. Since FIMS is required to maintain both capitalized and uncapitalized assets, this indicator allows FIMS cost data to be totaled for only capitalized assets and provides an achievable balance and reconciliation between FIMS and STARS cost data.</p>
<p><b>Common Space (SF)</b> Required for GSA Owned and GSA Leased Buildings</p>	<p>PGSA_COMMON <i>GSA Assign</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>NUM(10) MA</p>	<p>The square feet of floor space in the building made up of such items as washrooms, janitorial closets, electrical rooms, telephone rooms, mechanical rooms, elevator lobbies, and public corridors which are available primarily for the use of the tenants. The common space square feet is shown on the General Services Administration (GSA) rent bill in the Notes section.</p> <p><i>(Real Estate Division of the specific GSA regional office that provided the space)</i></p>
<p>Congressional District Code</p>	<p>CONG_DISTRICT_CODE <i>Lookup Table</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(2)</p>	<p>A two character code that represents the Congressional District.</p>
<p><b>Contract No</b> Required for DOE Leased, Contractor Leased, Permit, and Contractor License Buildings and OSF Required for DOE Leased, Contractor Leased, and Contractor License Trailers Required for DOE Ingrant, Contractor Leased, Withdrawn, Institutional Control and Contractor License Land</p>	<p>LSDT_INGRANT_CONTRACT_NO <i>Ingrant 1</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(27) MA</p>	<p>The number that appears on the lease, permit, agreement, etc. for a lease or in-grant property.</p> <p><i>(Procurement, Real Estate Rep)</i></p>
<p><b>Conventional Facility Indicator</b></p>	<p>DEFM_CONV_FAC</p>	<p>NUM (5,4)</p>	<p>Indicates the percentage of a FIMS property that is deemed</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
Optional for DOE Owned Buildings and OSF	<i>Building/OSF Maintenance</i>  UPDATE FREQUENCY: As Needed	SC	<p>general purpose/conventional (GP/C). In the event that the property has general purpose/conventional (GP/C) components <b>and</b> programmatic components, enter the percentage of the property's total RPV that is deemed GP/C.</p> <p>GP/C properties are essentially all properties except those uniquely associated with one program that cannot be easily be re-utilized by other programs when mission work is completed (e.g. accelerator beamline).</p> <p><i>(Building or Maintenance Mgr, Plant Facilities Engineering)</i></p>
<b>Cool Roof Not Economically Feasible</b>  Required for DOE Owned, DOE Leased, and Contractor Leased Buildings and Trailers	PBLD_CR_NOT_ECON  <i>Cool Roof</i>  UPDATE FREQUENCY: As Needed	CHAR(1)  MA	<p>Click check box to designate a life cycle cost analysis has been performed and installation of a cool roof has been determined to be uneconomical.</p> <p>Cool roof data is required for DOE leased and Contractor leased facilities only if the entire building is leased. For partial building leases the <b>Total Roof Projected Area (GSF)</b> should be reported as zero with the <b>Vegetative Area (GSF)</b>, <b>Reflective Area (GSF)</b>, <b>Photovoltaic Area (GSF)</b>, and <b>Total Cool Roof Area (GSF)</b> left to default to zero and the <b>Planned Complete Cool Roof Date</b> and <b>Cool Roof Not Economically Feasible</b> fields left blank. This allows the distinction between partial and full building/trailer leases when evaluating data completeness.</p>
Cool Roof Percent Complete	PBLD_CR_PCT_COMP  <i>System generated</i>	NUM(3)	<p>Calculated by dividing Cool Roof Total Cool Roof Projected Area (which is the sum of Cool Roof Photovoltaic Area, Cool Roof Reflective Area and Cool Roof Vegetative Area) by Cool Roof Total Roof Projected Area.</p>
<b>Cool Roof–Planned Complete Cool Roof Date</b>  Required for DOE Owned, DOE Leased, and Contractor Leased Buildings and Trailers	PBLD_CR_PLAN_COMPLETE  <i>Cool Roof</i>  UPDATE FREQUENCY: As Needed	NUM(4)  MA	<p>The fiscal year (YYYY) that the <u>Total Roof Projected Area</u> will be comprised of cool roof technology. If a phased roof replacement is planned, report the completion data of the final phase. This data field is required only for work planned for the current fiscal year and two out-years. This is a planning field and cannot contain prior fiscal year values.</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>This data field is left blank if the <u>Cool Roof Not Economically Feasible</u> checkbox is checked.</p> <p>Cool roof data is required for DOE leased and Contractor leased facilities only if the entire building is leased. For partial building leases the <b>Total Roof Projected Area (GSF)</b> should be reported as zero with the <b>Vegetative Area (GSF)</b>, <b>Reflective Area (GSF)</b>, <b>Photovoltaic Area (GSF)</b>, and <b>Total Cool Roof Area (GSF)</b> left to default to zero and the <b>Planned Complete Cool Roof Date</b> and <b>Cool Roof Not Economically Feasible</b> fields left blank. This allows the distinction between partial and full building/trailer leases when evaluating data completeness.</p>
<p><b>Cool Roof–Photovoltaic Area (GSF)</b> Required for DOE Owned, DOE Leased, and Contractor Leased Buildings and Trailers</p>	<p>PBLD_CR_PV_ROOF <i>Cool Roof</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>NUM(10) <i>MA</i></p>	<p>A building roof covered with photovoltaic materials used as a principle or ancillary source of electric power. Additionally, cool roofs must provide a thermal resistance of at least R-30. <b>A value should only be input into this field when the cool roof technology is in place.</b></p> <p>Cool Roof installations completed prior to the Secretary Chu memo, “Installation of Cool Roofs on Department of Energy Buildings” dated June 1, 2010, should be captured in FIMS as a cool roof without regard to the R-30 thermal resistance requirement.</p> <p>Cool roof data is required for DOE leased and Contractor leased facilities only if the entire building is leased. For partial building leases the <b>Total Roof Projected Area (GSF)</b> should be reported as zero with the <b>Vegetative Area (GSF)</b>, <b>Reflective Area (GSF)</b>, <b>Photovoltaic Area (GSF)</b>, and <b>Total Cool Roof Area (GSF)</b> left to default to zero and the <b>Planned Complete Cool Roof Date</b> and <b>Cool Roof Not Economically Feasible</b> fields left blank. This allows the distinction between partial and full building/trailer leases when evaluating data completeness.</p>
<p><b>Cool Roof–Reflective Area (GSF)</b> Required for DOE Owned, DOE Leased,</p>	<p>PBLD_CR_REFLECT_ROOF <i>Cool Roof</i></p>	<p>NUM(10) <i>MA</i></p>	<p>A building roof that strongly reflects sunlight and so is minimally heated by the sun. Low sloped roofs (pitch 2:12</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
and Contractor Leased Buildings and Trailers	UPDATE FREQUENCY: As Needed		<p>or less) must have a minimum 3-year aged solar reflectance of 0.55 and a minimum 3-year aged thermal emittance of 0.75 in accordance with the Cool Roof Rating Council program, or a minimum 3-year aged solar reflectance index (SRI) of 64 in accordance with ASTM Standard E1980-01. Steep sloped roofs (pitch greater than 2:12) must have a 3-year aged SRI of 29 or higher. Additionally, cool roofs must provide a thermal resistance of at least R-30. <b>A value should only be input into this field when the cool roof technology is in place</b></p> <p>Cool Roof installations completed prior to the Secretary Chu memo, "Installation of Cool Roofs on Department of Energy Buildings" dated June 1, 2010, should be captured in FIMS as a cool roof without regard to the R-30 thermal resistance requirement.</p> <p>Cool roof data is required for DOE leased and Contractor leased facilities only if the entire building is leased. For partial building leases the <b>Total Roof Projected Area (GSF)</b> should be reported as zero with the <b>Vegetative Area (GSF)</b>, <b>Reflective Area (GSF)</b>, <b>Photovoltaic Area (GSF)</b>, and <b>Total Cool Roof Area (GSF)</b> left to default to zero and the <b>Planned Complete Cool Roof Date</b> and <b>Cool Roof Not Economically Feasible</b> fields left blank. This allows the distinction between partial and full building/trailer leases when evaluating data completeness.</p>
Cool Roof--Total Cool Roof Projected Area (GSF)	PBLD_CR_TOTAL <i>Cool Roof – system generated</i>	NUM(10) <i>MA</i>	This is a system generated (display only) data field that contains the sum of the Vegetative Area (GSF), Reflective Area (GSF), and Photovoltaic Area (GSF). The sum of these three data fields cannot exceed the Cool Roof – Total Roof Projected Area (GSF).
<b>Cool Roof--Total Roof Projected Area (GSF)</b>  Required for DOE Owned, DOE Leased, and Contractor Leased Buildings and Trailers	PBLD_CR_TOTAL_ROOF <i>Cool Roof</i>  UPDATE FREQUENCY: As Needed	NUM(10) <i>MA</i>	Projected area is the two-dimensional area measurement of a three-dimensional object by projecting its shape on to an arbitrary plane. For reporting purposes, the total roof projected area is generally the same as the building footprint. The Cool Roof – Total Roof Projected Area

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>(GSF) must be greater than or equal to the value in the Cool Roof – Total Cool Roof Projected Area (GSF).</p> <p>Cool roof data is required for DOE leased and Contractor leased facilities only if the entire building is leased. For partial building leases the <b>Total Roof Projected Area (GSF)</b> should be reported as zero with the <b>Vegetative Area (GSF)</b>, <b>Reflective Area (GSF)</b>, <b>Photovoltaic Area (GSF)</b>, and <b>Total Cool Roof Area (GSF)</b> left to default to zero and the <b>Planned Complete Cool Roof Date</b> and <b>Cool Roof Not Economically Feasible</b> fields left blank. This allows the distinction between partial and full building/trailer leases when evaluating data completeness.</p>
<p><b>Cool Roof–Vegetative Area (GSF)</b>            Required for DOE Owned, DOE Leased, and Contractor Leased Buildings and Trailers</p>	<p>PBLD_CR_VEG_ROOF  <i>Cool Roof</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>NUM(10)            MA</p>	<p>A building roof covered with vegetation and a growing medium, planted over a waterproofing membrane, absorbing rainwater, providing insulation, creating a habitat for wildlife, and helping to lower urban air temperatures and combat heat island effect. Additionally, cool roofs must provide a thermal resistance of at least R-30. <b>A value should only be input into this field when the cool roof technology is in place</b></p> <p>Cool Roof installations completed prior to the Secretary Chu memo, “Installation of Cool Roofs on Department of Energy Buildings” dated June 1, 2010, should be captured in FIMS as a cool roof without regard to the R-30 thermal resistance requirement.</p> <p>Cool roof data is required for DOE leased and Contractor leased facilities only if the entire building is leased. For partial building leases the <b>Total Roof Projected Area (GSF)</b> should be reported as zero with the <b>Vegetative Area (GSF)</b>, <b>Reflective Area (GSF)</b>, <b>Photovoltaic Area (GSF)</b>, and <b>Total Cool Roof Area (GSF)</b> left to default to zero and the <b>Planned Complete Cool Roof Date</b> and <b>Cool Roof Not Economically Feasible</b> fields left blank. This allows the distinction between partial and full</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<p><b>Deferred Maintenance</b></p> <p>Required for DOE Owned, DOE Leased and Contractor Leased Buildings, OSF and Trailers</p>	<p>DEFM_DM</p> <p><i>Building/Trailer/OSF Maintenance</i></p> <p>UPDATE FREQUENCY: Annual Update</p>	<p>NUM(10)</p> <p>CF</p> <p>Reported to FRPP</p>	<p>building/trailer leases when evaluating data completeness.</p> <p>Deferred Maintenance, as defined in the Statement of Federal Financial Accounting Standards No. 6, is “maintenance that was not performed when it should have been or was scheduled to be and which, therefore, is put off or delayed for a future period.” Maintenance costs/work <b>do not</b> include the following:</p> <ul style="list-style-type: none"> <li>• Regularly scheduled janitorial work such as cleaning and preserving facilities and equipment.</li> <li>• Work performed in relocating or installing partitions, office furniture, and other associated activities.</li> <li>• Work usually associated with the removal, moving, and placement of equipment.</li> <li>• Work aimed at expanding the capacity of an asset or otherwise upgrading it to serve needs different from or significantly greater than those originally intended.</li> <li>• Improvement work performed directly by in-house workers or in support of construction contractors accomplishing an improvement.</li> <li>• Work performed on special projects not directly in support of maintenance or construction.</li> <li>• Non-maintenance roads and grounds work, such as grass cutting and street sweeping.</li> </ul> <p>For leased assets, Deferred Maintenance should be calculated based on an inspection just as if the leased space were owned. In the case of a partial lease of a facility, the inspection should include only that portion of the facility that is leased.</p> <p><b>NOTE:</b> This data field is protected from updating between the FIMS Deferred Maintenance database snapshot date (usually the first Monday in October) and the FRPC database snapshot date (usually around the middle of November). After the FRPC database snapshot date, the data field is once again made available for updating.</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)				
			<i>(Federal Maintenance Manager)</i>				
Deficiency Description-Long	COND_LONG_DESC <i>Lookup Table</i>	CHAR(50)	Long description of the deficiency system.				
Deficiency Description-Short	COND_SHORT_DESC <i>Lookup Table</i>	CHAR(15)	Abbreviated description of the deficiency system.				
<b>Deficiency System (1-5)</b> Deficiency System 1 is Required for DOE Owned Buildings, OSF and Trailers  Deficiency Systems (2 -5) are Optional for DOE Owned Buildings, OSF and Trailers	PBLD_DEF1 PBLD_DEF2 PBLD_DEF3 PBLD_DEF4 PBLD_DEF5  POSF_DEF1 POSF_DEF2 POSF_DEF3 POSF_DEF4 POSF_DEF5  <i>Condition, OSF Info</i>  UPDATE FREQUENCY: Annual Update	CHAR(3)  SC	Indicates the deficient subsystems/work breakdown structure for a building, trailer, or OSF. Up to 5 deficiencies can be selected. Identify the deficient subsystems in order of seriousness. Further explanations of why a specific deficiency was selected can be provided in the Notes field. If no deficiencies exist for a property, the Deficiency System (1) data field should be populated with 'None'. The remaining Deficiency System (2 – 5) data fields should be left blank.  To remove a Deficiency System (2-5), the value may be set to 'None'.  The subsystems/work breakdown structure can be found on the FIMS website ( <a href="http://fimsinfo.doe.gov/downloads.htm">http://fimsinfo.doe.gov/downloads.htm</a> ). Reference 'DOE Condition Assessment Work Breakdown Structure Uniformat II' on the Downloads page under the Tools topic.  <i>(Bldg or Maintenance Mgr, Plant/Facilities Engineering)</i>				
<b>Disposition Date</b> Required for all assets that are being archived.	PROP_STATUS_DATE  <i>Disposition - Archive</i>  UPDATE FREQUENCY: As Needed	DATE  MA  Reported to FRPP	Identifies the date the disposal action was completed. The Disposition Date should not be beyond the end of the current fiscal year (cfy) and has been limited to 9/30/cfy until after the completion of year end processing. Provide the date of the selected Disposition Method according to the following table: <table border="1" data-bbox="1339 1279 1990 1391"> <thead> <tr> <th>Status</th> <th>Status Date value</th> </tr> </thead> <tbody> <tr> <td>8 – Federal Transfer (Archive)</td> <td>Date of letter of transfer</td> </tr> </tbody> </table>	Status	Status Date value	8 – Federal Transfer (Archive)	Date of letter of transfer
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English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)																
			<table border="1"> <tr> <td data-bbox="1333 241 1696 310">10 – Demolished (Archive)</td> <td data-bbox="1696 241 1992 310">Date demolition is complete</td> </tr> <tr> <td data-bbox="1333 310 1696 378">17 – Other Disposition (Archive)</td> <td data-bbox="1696 310 1992 378">Archive Date</td> </tr> <tr> <td data-bbox="1333 378 1696 446">IS – In Situ Decommissioned (Archive)</td> <td data-bbox="1696 378 1992 446">Date of In Situ Decommissioning</td> </tr> <tr> <td data-bbox="1333 446 1696 583">CF, HA, HE, HM, LW, NS, PA, PF, PR, SH, WC – All Public Benefit Conveyance (Archive) options</td> <td data-bbox="1696 446 1992 583">date of assignment letter to sponsoring agency or deed date to grantee</td> </tr> <tr> <td data-bbox="1333 583 1696 651">SN, SP – Negotiated and Public Sale (Archive)</td> <td data-bbox="1696 583 1992 651">Deed Date</td> </tr> <tr> <td data-bbox="1333 651 1696 719">TM – Lease Early Termination (Archive)</td> <td data-bbox="1696 651 1992 719">Lease termination date</td> </tr> <tr> <td data-bbox="1333 719 1696 787">XP – Lease Expiration (Archive)</td> <td data-bbox="1696 719 1992 787">Lease expiration date</td> </tr> <tr> <td data-bbox="1333 787 1696 924">XX – Administrative Correction/No Disposal of Asset (Archive)</td> <td data-bbox="1696 787 1992 924">Date of correction entry</td> </tr> </table> <p data-bbox="1333 924 1992 954"><i>(ES&amp;H, Building Mgr, Plant Engineering)</i></p>	10 – Demolished (Archive)	Date demolition is complete	17 – Other Disposition (Archive)	Archive Date	IS – In Situ Decommissioned (Archive)	Date of In Situ Decommissioning	CF, HA, HE, HM, LW, NS, PA, PF, PR, SH, WC – All Public Benefit Conveyance (Archive) options	date of assignment letter to sponsoring agency or deed date to grantee	SN, SP – Negotiated and Public Sale (Archive)	Deed Date	TM – Lease Early Termination (Archive)	Lease termination date	XP – Lease Expiration (Archive)	Lease expiration date	XX – Administrative Correction/No Disposal of Asset (Archive)	Date of correction entry
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<p data-bbox="115 966 346 990"><b>Disposition Method</b></p> <p data-bbox="199 998 514 1047">Required for all assets that are being archived.</p>	<p data-bbox="598 966 808 990">PROP_ STATUS</p> <p data-bbox="598 998 850 1031"><i>Disposition - Archive</i></p> <p data-bbox="598 1079 1018 1112">UPDATE FREQUENCY: As Needed</p>	<p data-bbox="1102 966 1228 990">CHAR(2)</p> <p data-bbox="1102 998 1165 1031">MA</p> <p data-bbox="1102 1079 1270 1112">Reported to FRPP</p>	<p data-bbox="1333 966 1984 1023">Reflects the method in which the real property asset left the Department's inventory. The selections are as follows:</p> <p data-bbox="1333 1031 1984 1128"><b>8</b> – Federal Transfer (Archive) – The building, trailer, land, or OSF has been designated for transfer to another federal agency.</p> <p data-bbox="1333 1136 1984 1291">The Status of Federal Transfer would be used in the event a facility was transferred to another federal agency such as GSA or DOD. It is not intended to reflect internal transfers within programs, contractors, or to local government or the public.</p> <p data-bbox="1333 1299 1984 1421"><b>10</b> – Demolished (Archive) – Indicates the building, trailer or OSF has been demolished, torn down. This status is to be used for buildings, trailers, or OSF that no longer physically exists.</p>																

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p><b>17</b> – Other Disposition (Archive) – This Status is to be used for all dispositions that don't fall into the other archive/disposition statuses (Federal Transfer, Public Sale, Negotiated Sale, Lease Early Termination, all PBC categories).</p> <p><b>CF</b> - Public Benefit Conveyance: Correctional Facility Use (Archive) – This disposition method should be chosen for a building, trailer, land or OSF that has permanently left DOE's inventory for PBC Correctional Facility Use.</p> <p><b>HA</b> - Public Benefit Conveyance: Homeless Assistance (Archive) – This disposition method should be chosen for a building, trailer, land or OSF that has permanently left DOE's inventory for PBC Homeless Assistance.</p> <p><b>HE</b> - Public Benefit Conveyance: Health or Educational Use (Archive) – This disposition method should be chosen for a building, trailer, land or OSF that has permanently left DOE's inventory for PBC Health or Educational Use.</p> <p><b>HM</b> - Public Benefit Conveyance: Historic Monuments (Archive) – This disposition method should be chosen for a building, trailer, land or OSF that has permanently left DOE's inventory for PBC Historic Monuments.</p> <p><b>IS</b> – In Situ Decommissioned (Archive) - The permanent entombment of a facility where it stands. In many cases the facility may contain residual radiological and/or chemical contamination. It may involve various accepted engineering and regulatory approaches. ISD does not eliminate proper management of contaminated materials and structures, nor does it serve to abandon contaminated buildings or structures in place. Typically a standing building or structure will be filled with grout. In some cases a building may be collapsed, its remaining spaces filled with grout, and then capped with an earthen or concrete cover. In others, the building may be completely covered to create a large mound. In any ISD technology, radioactive contaminants and chemical residuals are entombed to mitigate release and migration consistent with</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>the regulatory requirements and demonstrated by risk-based performance analysis. The potential for accessing and spreading contaminants is essentially eliminated, ensuring long-term effectiveness.</p> <p>ISD would also apply to similar situations such as landfill caps, underground tanks, wells, septic systems etc, that are closed or abandoned in-place in compliance with CERCLA remediation requirements. Many of these facilities will remain in place, preventing further use of the land over or under their footprint and will require many years of surveillance and monitoring under CERCLA Long-Term Management requirements and Land-use Controls.</p> <p>Note: The asset should be archived without changing the current usage code, RPV, DM and so forth.</p> <p><b>LW</b> - Public Benefit Conveyance: Law Enforcement and Emergency Management Response (Archive) – This disposition method should be chosen for a building, trailer, land or OSF that has permanently left DOE’s inventory for PBC Law Enforcement and Emergency Management Response.</p> <p><b>NS</b> - Public Benefit Conveyance: Negotiated Sales to Public Agencies (Archive) – This disposition method should be chosen for a building, trailer, land or OSF that has permanently left DOE’s inventory for PBC Negotiated Sales to Public Agencies.</p> <p><b>PA</b> - Public Benefit Conveyance: Public Airports (Archive) – This disposition method should be chosen for a building, trailer, land or OSF that has permanently left DOE’s inventory for PBC Public Airports.</p> <p><b>PF</b> - Public Benefit Conveyance: Port Facilities (Archive) – This disposition method should be chosen for a building, trailer, land or OSF that has permanently left DOE’s inventory for PBC Port Facilities.</p> <p><b>PR</b> - Public Benefit Conveyance: Public Parks and Public Recreational Area (Archive) – This disposition method should be chosen for a building, trailer, land or OSF that has permanently left DOE’s inventory for PBC Public</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>Parks and Public Recreational Area.</p> <p><b>SH</b> - Public Benefit Conveyance: Self-help Housing (Archive) – This disposition method should be chosen for a building, trailer, land or OSF that has permanently left DOE’s inventory for PBC Self-help Housing.</p> <p><b>SN</b> – Negotiated Sale (Archive) - Indicates the building, trailer or OSF has been sold/transferred (regardless of consideration), via a negotiated sale, to a private business, community, commercial development group or local governmental development authority.</p> <p><b>SP</b> - Public Sale (Archive) - Indicates the building, trailer or OSF has been sold/transferred (regardless of consideration), via a public sale, to a private business, community, commercial development group or local governmental development authority.</p> <p><b>TM</b> – Lease Early Termination (Archive) – To be used for an early termination of a lease for DOE leased or Contractor leased building, trailer, or OSF or DOE ingrant or Contractor leased land asset.</p> <p><b>WC</b> - Public Benefit Conveyance: Wildlife Conservation (Archive) – This disposition method should be chosen for a building, trailer, land or OSF that has permanently left DOE’s inventory for PBC Wildlife Conservation.</p> <p><b>XP</b> – Lease Expiration (Archive) – To be used for an expired lease that is not being renewed for DOE leased or Contractor leased building, trailer, or OSF or DOE ingrant or Contractor leased land asset.</p> <p><b>XX</b> – Administrative Correction/No Disposal of Asset – This code is used to capture records that have been archived but do not represent the actual removal of a real property physical asset from DOE’s inventory. This is to be used primarily as a correction for entry errors, etc.</p> <p><i>(ES&amp;H, Building Mgr, Plant Engineering)</i></p>
<p><b>Disposition Value</b> Required when STATUS is updated to</p>	<p>PROP_DISP_VALUE <i>Disposition - Archive</i></p>	<p>NUM(10) <i>MA</i></p>	<p>Disposition Value should be reported as follows depending on the Status chosen for archiving the property. The</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)																												
8,10,17,IS,SP,SN,TM,CF,HA,HE,HM, LW,NS,PA,PF,PR,SH or WC (prior to Archiving a Building, OSF, Land or Trailer)	UPDATE FREQUENCY: As Needed	Reported to FRPP	<p>Disposition Value has to be greater than or equal to zero.</p> <p>Disposition Value is not required when the Status is set to XP – Lease Expiration or XX – Admin Correction/No Disposal prior to archiving the property.</p> <p>Where RPV is designated as the required Disposition Value in the following table, FIMS will automatically populate the field with the RPV and protect the field from changes.</p> <table border="1" data-bbox="1339 548 1986 1414"> <thead> <tr> <th data-bbox="1339 548 1663 592">STATUS</th> <th data-bbox="1663 548 1986 592">DISPOSITION VALUE</th> </tr> </thead> <tbody> <tr> <td data-bbox="1339 592 1663 636">8 - Federal Transfer</td> <td data-bbox="1663 592 1986 636">RPV</td> </tr> <tr> <td data-bbox="1339 636 1663 680">SP – Sale, Public</td> <td data-bbox="1663 636 1986 680">Sales Price</td> </tr> <tr> <td data-bbox="1339 680 1663 724">SN – Sale, Negotiated</td> <td data-bbox="1663 680 1986 724">Sales Price</td> </tr> <tr> <td data-bbox="1339 724 1663 768">10 – Demolished</td> <td data-bbox="1663 724 1986 768">RPV</td> </tr> <tr> <td data-bbox="1339 768 1663 836">CF – PBC: Correctional Facility Use</td> <td data-bbox="1663 768 1986 836">RPV</td> </tr> <tr> <td data-bbox="1339 836 1663 904">HA – PBC: Homeless Assistance</td> <td data-bbox="1663 836 1986 904">RPV</td> </tr> <tr> <td data-bbox="1339 904 1663 979">HE – PBC: Health or Educational Use</td> <td data-bbox="1663 904 1986 979">RPV</td> </tr> <tr> <td data-bbox="1339 979 1663 1053">HM – PBC: Historic Monuments</td> <td data-bbox="1663 979 1986 1053">RPV</td> </tr> <tr> <td data-bbox="1339 1053 1663 1128">IS – In Situ Decommissioned</td> <td data-bbox="1663 1053 1986 1128">RPV</td> </tr> <tr> <td data-bbox="1339 1128 1663 1229">LW – PBC: Law Enforcement/Emergency Mgmt Response</td> <td data-bbox="1663 1128 1986 1229">RPV</td> </tr> <tr> <td data-bbox="1339 1229 1663 1304">NS – PBC: Negotiated Sales to Public Agencies</td> <td data-bbox="1663 1229 1986 1304">RPV</td> </tr> <tr> <td data-bbox="1339 1304 1663 1378">PA – PBC: Public Airports</td> <td data-bbox="1663 1304 1986 1378">RPV</td> </tr> <tr> <td data-bbox="1339 1378 1663 1414">PF – PBC: Port Facilities</td> <td data-bbox="1663 1378 1986 1414">RPV</td> </tr> </tbody> </table>	STATUS	DISPOSITION VALUE	8 - Federal Transfer	RPV	SP – Sale, Public	Sales Price	SN – Sale, Negotiated	Sales Price	10 – Demolished	RPV	CF – PBC: Correctional Facility Use	RPV	HA – PBC: Homeless Assistance	RPV	HE – PBC: Health or Educational Use	RPV	HM – PBC: Historic Monuments	RPV	IS – In Situ Decommissioned	RPV	LW – PBC: Law Enforcement/Emergency Mgmt Response	RPV	NS – PBC: Negotiated Sales to Public Agencies	RPV	PA – PBC: Public Airports	RPV	PF – PBC: Port Facilities	RPV
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E-mail	<i>My Profile</i>	CHAR(40)	Electronic Internet mail address of the FIMS user.										
<p data-bbox="115 706 283 738"><b>Effective Date</b></p> <p data-bbox="199 747 556 820">Required for DOE Owned, DOE Leased, and Contractor Leased and Permit Buildings and OSF</p> <p data-bbox="199 828 556 885">Required for DOE Owned, DOE Leased, and Contractor Leased Trailers</p> <p data-bbox="199 893 556 966">Required DOE Owned, DOE Ingrant, Contractor Leased, Institutional Control and Withdrawn Land</p>	<p data-bbox="598 706 924 771">LSDT_EFFECTIVE_DATE OUTG_EFFECTIVE_DATE</p> <p data-bbox="598 779 829 812"><i>Ingrant 1, Outgrant</i></p> <p data-bbox="598 860 1018 893">UPDATE FREQUENCY: As Needed</p>	<p data-bbox="1102 706 1186 738">DATE</p> <p data-bbox="1102 747 1165 779"><i>MA</i></p>	<p data-bbox="1333 706 1984 836">The commencement date of the current agreement for this property. This is the effective date, not the date the agreement was signed. Sometimes referred to as “anniversary date”.</p> <p data-bbox="1333 844 1690 876"><i>(Procurement, Real Estate Rep)</i></p>										
<p data-bbox="115 977 241 1010"><b>EMS4 Site</b></p> <p data-bbox="199 1018 556 1091">Required for DOE Owned, DOE Leased and Contractor Leased Buildings, OSF and Trailers</p> <p data-bbox="199 1099 504 1156">Optional for Permit and Contractor License Buildings and OSF</p> <p data-bbox="199 1164 546 1188">Optional for Contractor License Trailers</p>	<p data-bbox="598 977 819 1010">PBLD_EMS_SITE</p> <p data-bbox="598 1018 819 1050">POSF_EMS_SITE</p> <p data-bbox="598 1058 976 1091"><i>Building/Trailer/OSF Dimensions</i></p> <p data-bbox="598 1140 955 1172">UPDATE FREQUENCY: Static</p>	<p data-bbox="1102 977 1207 1010">NUM(4)</p> <p data-bbox="1102 1018 1165 1050">EE</p>	<p data-bbox="1333 977 1984 1221">The four-digit Energy Management System 4 (EMS4) database site number. The site number is available from the EMS4 coordinator at each site. Most FIMS sites have only on associated EMS4 site number. Coordination is required at those sites that have more than one EMS4 site number to ensure that the proper site identification number is used for each building, trailer or other structure and facilities (OSF).</p> <p data-bbox="1333 1229 1963 1261"><i>(In-House Energy Management, EMS4 Site Coordinator)</i></p>										
<p data-bbox="115 1274 409 1339"><b>Energy Consuming Buildings/Facilities (GSF)</b></p> <p data-bbox="199 1347 556 1421">Required for DOE Owned, DOE Leased and Contractor Leased Buildings, OSF and Trailers</p>	<p data-bbox="598 1274 871 1307">PBLD_EC_BLDG_FAC</p> <p data-bbox="598 1315 871 1347">POSF_EC_BLDG_FAC</p> <p data-bbox="598 1356 976 1388"><i>Building/Trailer/OSF Dimensions</i></p>	<p data-bbox="1102 1274 1228 1307">NUM(10)</p> <p data-bbox="1102 1315 1165 1347"><i>EE</i></p>	<p data-bbox="1333 1274 1984 1429">Square footage currently reported under the Buildings category in the Energy Management System 4 (EMS4) as required in DOE Order 430.2 or updates to this Order. This square footage represents buildings or other structures (OSF) and facilities space with energy being consumed for</p>										

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<p>Optional for Permit and Contractor License Buildings and OSF</p> <p>Optional for Contractor License Trailers</p>	<p>UPDATE FREQUENCY: Annual Update</p>		<p>heating, cooling, ventilation, and lighting or to service the water heating energy load requirements of the facility. It may also include square footage for some buildings, which are not separately metered and could be classified Metered Process (Excluded) Facilities, but without additional metering can only be placed in this category.</p> <p>If no square footage is reported in this category for a property, zero (0) must be entered.</p> <p>If a facility is leased and DOE funds are used to pay for <b>all</b> the energy usage(including electricity, natural gas, heating, steam, etc.), the square footage is to be included in this category. If the building owner pays for any portion of the energy usage (including heating), do not use this category.</p> <p><b>NOTE:</b> This data field is protected from updating between the FIMS Deferred Maintenance database snapshot date (usually the first Monday in October) and the FRPC database snapshot date (usually around the middle of November). After the FRPC database snapshot date, the data field is once again made available for updating.</p> <p><i>(In-House Energy Management)</i></p>
<p><b>Energy Consuming Metered Process (Excluded) Facilities (GSF)</b></p> <p>Required for DOE Owned, DOE Leased and Contractor Leased Buildings, OSF and Trailers</p> <p>Optional for Permit and Contractor License Buildings and OSF</p> <p>Optional for Contractor License Trailers</p>	<p>PBLD_EC_METERED</p> <p>POSF_EC_METERED</p> <p><i>Building/Trailer/OSF Dimensions</i></p> <p>UPDATE FREQUENCY: Annual Update</p>	<p>NUM(10)</p> <p><i>EE</i></p>	<p>Square footage reported under the Metered Process (Excluded) category of the Energy Management System 4 (EMS4) as required in DOE Order 430.2 or updates to this Order. This square footage represents buildings or other structures and facilities (OSF) space that is excluded from building energy intensity reduction goals established by EPACT 2005 and Executive Order 13423. Each site prepared or updates a list of excluded buildings each year. Buildings on the Excluded list must meet the requirements outlined in the FEMP publication Guidelines Establishing Criteria for Excluding Buildings dated January 27, 2006. Only buildings on the Excluded list are to be reported in this category.</p> <p>If no square footage is reported in this category for a property, zero (0) must be entered.</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p><b>NOTE:</b> This data field is protected from updating between the FIMS Deferred Maintenance database snapshot date (usually the first Monday in October) and the FRPC database snapshot date (usually around the middle of November). After the FRPC database snapshot date, the data field is once again made available for updating.</p> <p><i>(In-House Energy Management)</i></p>
<p><b>Estimate Indicator</b></p> <p>Required for DOE Owned Buildings, OSF, Land and Trailers</p>	<p>PROP_ESTIMATE_IND</p> <p><i>Property Info</i></p> <p>UPDATE FREQUENCY: Static</p>	<p>CHAR(1)</p> <p><i>Field</i></p>	<p>Indicates (Yes/No) if the initial acquisition cost entered for an owned building, OSF, land, or trailer is an estimate.</p> <p><i>(Finance/Accounting)</i></p>
<p><b>Est Disposition Yr</b></p> <p>Required for DOE Owned Buildings, OSF and Trailers</p> <p>Required for DOE Owned and Institutional Control Land</p>	<p>PROP_EST_DISP_YR</p> <p><i>Property Info</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(4)</p> <p><i>MA</i></p> <p>Reported to FRPP</p>	<p>The estimated fiscal year that disposition of a real property asset will be completed (e.g. For Demolition it would be the estimated contract completion year. For Transfers outside the Department, the estimated year the property transfer will be completed).</p> <p>Est Disposition Yr is not required to be populated for assets that are “not excess”.</p> <p>This data field is required to develop the Department’s Disposition Plan. Disposition Plans typically include the current fiscal year plus the next ten fiscal years to align with the site Ten Year Site Plans (TYSP).</p> <p>This data field is used for Sustainability screening to determine which assets will be disposed of by 2015.</p> <p>Est Disposition Year must be reviewed and updated yearly.</p> <p>Est Disposition Year should not reflect a past fiscal year.</p> <p>Estimated Disposition year should not be populated for internal Department transfers.</p> <p><i>(Field/Ops Admin)</i></p>
<p><b>Excess Indicator</b></p> <p>Required for DOE Owned Buildings, OSF and Trailers</p>	<p>PROP_EXCESS_IND</p> <p><i>Property Info</i></p>	<p>CHAR(1)</p> <p><i>MA</i></p> <p>Reported to FRPP</p>	<p>This field is a (Yes/No) indicator. This field should be set to Yes, if no one at the site has a mission need and if screening (see the FIMS website “Excess Elimination”</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<p>Required for DOE Owned, Withdrawn and Institutional Control Land</p>	<p>UPDATE FREQUENCY: As Needed</p>		<p>topic for more information on the screening process) with other DOE HQ programs has been completed by MA-652 (an email will be sent from MA-652 indicating that screening is complete and the Excess Indicator can be changed to 'Yes').</p> <p>When the Excess Indicator is set to Yes, the Excess Year field will default to the current Fiscal Year upon saving the record and is not available for update. The Excess Year should reflect the actual excess fiscal year for the property. If needed call the FIMS Hotline to request a prior fiscal year value to be input into the field.</p> <p><i>(Field/Ops Admin)</i></p>
<p><b>Excess Year</b></p> <p>Required for DOE Owned Buildings, OSF and Trailers</p> <p>Required for DOE Owned, Withdrawn and Institutional Control Land</p>	<p>PROP_EXCESS_YR</p> <p><i>Property Info</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(4)</p> <p>MA</p>	<p>When the Excess Indicator is set to No, the Excess Year in FIMS is the fiscal year in which the current TYSP for the site has identified the property as being planned for excess. If the property is not being planned for excess, the Excess Year field would be left blank.</p> <p>When the Excess Indicator is set to Yes, the Excess Year field will default to the current Fiscal Year upon saving the record and is not available for update. The Excess Year should reflect the actual excess fiscal year for the property. If needed call the FIMS Hotline to request a prior fiscal year value to be input into the field.</p> <p><i>(Field/Ops Admin)</i></p>
<p><b>Exclusion Part</b></p> <p>Required for DOE Owned, DOE Leased and Contractor Leased Buildings and Trailers when the Energy Consuming Metered Process (Excluded) Facilities gsft is greater than zero</p> <p>Optional for Contractor License and Permit Buildings</p> <p>Optional for Contractor License Trailers</p>	<p>PBLD_EC_EXCL_PART</p> <p><i>Building/Trailer Dimensions</i></p> <p>UPDATE FREQUENCY: Annual Update</p>	<p>CHAR(30)</p> <p>EE</p>	<p>Select the category that best describes the justification for excluding a facility for the energy performance requirements of Section 543 of the National Energy Conservation Policy Act and other legislation, Executive Orders and DOE Orders. The FEMP Publication provides general guidelines. The annual reminder to update the FIMS listing will provide additional guidance for selecting the proper Exclusion Part. Choose one of the following:</p> <p>B – Privately owned – Buildings that are privately owned but happen to be co-located on Federal land or military</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>installation.</p> <p>C – Fully serviced lease – Buildings with a Full_Serviced Lease</p> <p>D – Essentially only lighting – Structures/OSF such as outside parking garages which consume essentially only lighting energy, yet are classified as buildings.</p> <p>E – Skewed energy usage – Buildings where energy usage is skewed significantly due to reasons such as: buildings entering or leaving inventory during the year, buildings down-scaled operationally to prepare for decommissioning and disposal, and buildings undergoing major renovation.</p> <p>F – Lease some energy provided – This applies to leased spaces where the Government may pay for some but not all, the space comprises only part of the building, or the lease limits the ability to undertake energy conservation measures.</p> <p>G – Metered intensive loads – Separately –metered energy intensive loads that are driven by mission and operational requirements, not necessarily buildings, and not influenced by conventional building energy conservation measures.</p> <p>H – Impracticability – This applies to buildings where there is a finding of impracticability. (There are other requirements that must be met before this Exclusion Part may be used.)</p> <p><b>NOTE:</b> This data field is protected from updating between the FIMS Deferred Maintenance database snapshot date (usually the first Monday in October) and the FRPC database snapshot date (usually around the middle of November). After the FRPC database snapshot date, the data field is once again made available for updating.</p> <p><i>(In-House Energy Management)</i></p>
<b>Expiration Date</b>	LSDT_EXPIRATION_DATE	DATE	The date that the current ingrant/outgrant is scheduled to

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<p>Required for DOE Owned, DOE Leased, and Contractor Leased and Permit Buildings and OSF</p> <p>Required for DOE Owned, DOE Leased, and Contractor Leased Trailers</p> <p>Required DOE Owned, DOE Ingrant, Contractor Leased, Institutional Control and Withdrawn Land</p>	<p>OUTG_EXPIRATION_DATE</p> <p><i>Ingrant 1 Tab</i> <i>Outgrant Tab</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>MA</p> <p>Reported to FRPP</p>	<p>end.</p> <p>For outgrants that are not scheduled to end, enter 01/01/9999 to represent that a perpetual right was granted. Click the <u>Set Perpetual Outgrant</u> button to populate the field.</p> <p><i>(Procurement, Real Estate Rep)</i></p>
Facility Condition Index (FCI)	<i>Report Generated</i>	MA	<p>The ratio of Deferred Maintenance to Replacement Plant Value (RPV).</p> <p>FCI Reference Source... "Managing the Facilities Portfolio"... A practical approach to institutional facility renewal and deferred maintenance... 1991 by the National Association of College and University Business Offices, One Dupont Circle, Washington, DC, Telephone 202-861-2500. Author Sean C. Rush, Partner, Coopers &amp; Lybrand, Boston, MA.</p>
Field Office	<p>FLDO_FIELD_OFFICE</p> <p>SITE_FIELD_OFFICE</p> <p><i>Lookup Table, Internal</i></p>	CHAR(2)	Code used to identify the DOE Operations Office. Under the Operations Office there are Field Offices and Area Offices. The first two digits of the Site Number identify the Field Office.
Field Office Default	<i>My Profile</i>	CHAR(2)	Specifies the Field Office to be active each time the user enters FIMS.
Field Office Description-Long	<p>FLDO_LONG_DESC</p> <p><i>Lookup Table</i></p>	CHAR(50)	Long description of the Field Office.
Field Office Description-Medium	<p>FLDO_MED_DESC</p> <p><i>Lookup Table</i></p>	CHAR(22)	Medium sized description of the Field Office.
Field Office Description-Short	<p>FLDO_SHORT_DESC</p> <p><i>Lookup Table</i></p>	CHAR(15)	Abbreviated description of the Field Office.
Field Office Restriction	<i>My Profile</i>	CHAR(2)	Specifies the Field Office that a user with Field Office Administrator, Field Office User or Site User level security may access.
FIMS Message Board-Message	<p>MBRD_MESSAGE</p> <p><i>Message Board</i></p>	CHAR(2000)	The message entered by a system administrator

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
Geographic City Description	GEOC_LOC_DESC_CITY <i>Lookup Table</i>	CHAR(30)	Description associated with the geographic location code for the city.
Geographic Cost Factor	SITE_GEOCOST_FACTOR <i>RPV, Trailer Info</i> <i>Internal</i>	NUM(4,2)	This factor is multiplied against the Building/Trailer Replacement Plant Value (RPV) to adjust for local variations at a DOE site. The factor is for labor and material only and does not account for special site related escalators.
Geographic County Description	GEOT_LOC_DESC_CNTY <i>Lookup Table</i>	CHAR(30)	Description associated with the geographic location code for the county. <i>(Real Estate Rep)</i>
Geographic State Description	GEOS_LOC_DESC_ST <i>Lookup Table</i>	CHAR(30)	Description associated with the geographic location code for the state.
<b>Grantee</b> Required for DOE Owned, DOE Leased, and Contractor Leased and Permit Buildings and OSF Required for DOE Owned, DOE Leased, and Contractor Leased Trailers Required DOE Owned, DOE Ingrant, Contractor Leased, Institutional Control and Withdrawn Land	LSDT_GRANTEE_NAME OUTG_GRANTEE <i>Ingrant1, Outgrant</i>  UPDATE FREQUENCY: As Needed	CHAR(30) MA	Name of the party to whom an interest in the real property is conveyed. If the Grantee does not appear in the picklist, the name should be typed in. <i>(Procurement, Real Estate Rep)</i>
<b>Grantee Cancellation Rights</b> Optional (NNSA sites Required) for DOE Leased, Contractor Leased, Permit and Contractor License Buildings and OSF Optional (NNSA sites Required) for DOE Leased, Contractor Leased and Contractor License Trailers Optional (NNSA sites Required) DOE Ingrant, Contractor Lease, Withdrawn, Institutional Control, Contractor License Land	LSDT_GRANTEE_CAN_RIGHTS_IND OUTG_CANCEL_RIGHTS_GRANTEE <i>Ingrant 1, Outgrant</i>  UPDATE FREQUENCY: As Needed	CHAR(1) MA	Indicates (Yes/No) whether the grantee has the right to cancel the ingrant/outgrant before the expiration date. For ingrant properties, if the grantee is granted cancellation rights, the number of days notice is required. For outgrants, refer to the file for Outgrant days notice. <i>(Procurement, Real Estate Rep)</i>
<b>Grantee Cancellation Rights–Days</b> Optional (NNSA sites Required) for DOE Leased, Contractor Leased, Permit and Contractor License Buildings and OSF Optional (NNSA sites Required) for DOE	LSDT_GRANTEE_CAN_RIGHTS_DAYS <i>Ingrant 1</i>	NUM(3) MA	The number of days notice the grantee is required to give if the ingrant is to be canceled before the expiration date. If the grantee is granted cancellation rights, the number of days notice is required.

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<p>Leased, Contractor Leased and Contractor License Trailers</p> <p>Optional (NNSA sites Required) DOE Ingrant, Contractor Lease, Withdrawn, Institutional Control, Contractor License Land</p>	<p>UPDATE FREQUENCY: As Needed</p>		<p>(Procurement, Real Estate Rep)</p>
<p><b>Grantor</b></p> <p>Required for DOE Owned, DOE Leased, and Contractor Leased and Permit Buildings and OSF</p> <p>Required for DOE Owned, DOE Leased, and Contractor Leased Trailers</p> <p>Required DOE Owned, DOE Ingrant, Contractor Leased, Institutional Control and Withdrawn Land</p>	<p>LSDT_GRANTOR_NAME</p> <p><i>Ingrant 1</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(30)</p> <p>MA</p>	<p>Name of the grantor (landlord) as it appears on the lease.</p> <p>(Procurement, Real Estate Rep)</p>
<p><b>Grantor Cancellation Rights</b></p> <p>Optional (NNSA sites Required) for DOE Leased, Contractor Leased, Permit and Contractor License Buildings and OSF</p> <p>Optional (NNSA sites Required) for DOE Leased, Contractor Leased and Contractor License Trailers</p> <p>Optional (NNSA sites Required) DOE Ingrant, Contractor Lease, Withdrawn, Institutional Control, Contractor License Land</p>	<p>LSDT_GRANTOR_CAN_RIGHTS_IND OUTG_CANCEL_RGHTS_GRANTOR</p> <p><i>Ingrant 1, Outgrant</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(1)</p> <p>MA</p>	<p>Indicates (Yes/No) whether the grantor has the right to cancel the ingrant/outgrant before the expiration date. For ingrant property, if the grantor is granted cancellation rights, the number of days notice is required. For outgrants, refer to the file for Outgrant days notice.</p> <p>(Procurement, Real Estate Rep)</p>
<p><b>Grantor Cancellation Rights–Days</b></p> <p>Optional (NNSA sites Required) for DOE Leased, Contractor Leased, Permit and Contractor License Buildings and OSF</p> <p>Optional (NNSA sites Required) for DOE Leased, Contractor Leased and Contractor License Trailers</p> <p>Optional (NNSA sites Required) DOE Ingrant, Contractor Lease, Withdrawn, Institutional Control, Contractor License Land</p>	<p>LSDT_GRANTOR_CAN_RIGHTS_DAYS</p> <p><i>Ingrant 1</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>NUM(3)</p> <p>MA</p>	<p>The number of days notice the grantor is required to give if the ingrant is to be canceled before the expiration date. If the grantor is granted cancellation rights, the number of days notice is required for ingrants.</p> <p>(Procurement, Real Estate Rep)</p>
<p><b>Gross Sqft</b></p> <p>Required for DOE Owned, Permit and Contractor License Buildings</p>	<p>PBLD_GROSS_SQFT</p> <p><i>Building/Trailer Dimensions</i></p>	<p>NUM(10)</p> <p>MA</p>	<p>The total floor area of an owned building/trailer in square feet measured between exterior finished surfaces and multiplied by the number of levels per ANSI/BOMA</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
Required for DOE Owned and Contractor License Trailers	UPDATE FREQUENCY: As Needed	Reported to FRPP	Z65.1-1996. ( <i>Plant Engineering, Building Mgr</i> )
<b>Hazard Category</b> Required for DOE Owned Buildings, OSF, and Trailers	PROP_HAZ_CAT HAZD_HAZARD_CODE <i>Property Info, Lookup Table</i>  UPDATE FREQUENCY: As Needed	CHAR(2) SC	Identifies the hazard category associated with a building, trailer, or OSF. The valid selections are: <ol style="list-style-type: none"> <li>1. 01 Nuclear Facility Category 1 – Hazard analysis shows the potential for significant <i>off-site</i> consequences during an accident. (Pg 7, DOE Std 1027-92, Hazard Categorization and Accident Analysis Techniques for Compliance with DOE Order 5480.23, Nuclear Safety Analysis Reports) An example is the Advanced Test Reactor at INEL.</li> <li>2. 02 Nuclear Facility Category 2 - Hazard analysis shows the potential for significant <i>on-site</i> consequences during an accident. (Pg 7, DOE Std 1027-92, Hazard Categorization and Accident Analysis Techniques for Compliance with DOE Order 5480.23, Nuclear Safety Analysis Reports) An example is the Defense Waste Processing Plant at Savannah River.</li> <li>3. 03 Nuclear Facility Category 3 - Hazard analysis shows the potential for significant <i>localized</i> consequences during an accident. (Pg 7, DOE Std 1027-92, Hazard Categorization and Accident Analysis Techniques for Compliance with DOE Order 5480.23, Nuclear Safety Analysis Reports) A facility, which contains or handles quantities of nuclear material less than the threshold limits (e.g. 160 grams for Co-60) for Category 2 but greater than those (e.g. .25 grams for Co-60) for Radiation Facility. An example is the Transuranium Research Lab at ORNL.</li> <li>4. 04 Radiological Facility – Facility which handles or contains nuclear materials, but at levels below the threshold (e.g. .25 grams for Co-60) for a Nuclear Category 3 facility as defined in DOE Std 1027-92, Hazard Categorization and Accident Analysis Techniques for Compliance with DOE Order 5480.23,</li> </ol>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>Nuclear Safety Analysis Reports. An example is the National Tritium Labeling Facility at LBNL.</p> <ol style="list-style-type: none"> <li>5. 05 Chemical Hazard Facility – The quantity of chemicals contained in the facility exceeds the threshold quantity for those chemicals covered under OSHA’s Chemical Process Safety regulation 29 CFR 1910.119, Appendix A (e.g., 10,000 pounds for anhydrous ammonia). An example is a chemical storage facility.</li> <li>6. 06 Nuclear Category 1 and Chemical Hazard Facility- Meets criteria for hazard categories 01 and 05.</li> <li>7. 07 Nuclear Category 2 and Chemical Hazard Facility- Meets criteria for hazard categories 02 and 05.</li> <li>8. 08 Nuclear Category 3 and Chemical Hazard Facility- Meets criteria for hazard categories 03 and 05.</li> <li>9. 09 Radiological Facility and Chemical Hazard Facility – Meets criteria for hazard categories 04 and 05.</li> <li>10. 10 Not applicable – Facility does not fall into any of the above categories.</li> </ol> <p><i>(ES&amp;H, Risk Management, Plant Engineering)</i></p>
Hazard Description-Long	HAZD_LONG_DESC <i>Lookup Table</i>	CHAR(50)	Long description of the hazard category code.
Hazard Description-Short	HAZD_SHORT_DESC <i>Lookup Table</i>	CHAR(15)	Abbreviated description of the hazard category code.
<p><b>Historic Designation</b></p> <p>Required for DOE Owned, DOE Leased, Contractor Leased Buildings, OSF, and Trailers</p> <p>Required for DOE Owned, Withdrawn, DOE Ingrant and Contractor Leased Land</p>	<p>PROP_HIST_DES <i>Property Info</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(38)</p> <p>MA</p> <p>Reported to FRPP</p>	<p>Identify the building, land, trailer, or OSF as:</p> <ol style="list-style-type: none"> <li>1) National Historic Landmark (NHL) – The property has been formally listed in the National Register of Historic Places, and the National Park Service has—at the recommendation of the State Historic Preservation Office (SHPO), or where the authority has been delegated, the Tribal Historic Preservation Officer (THPO), DOE, and or/interested party—designated the property as a National Historic Landmark, thereby affording it a greater level of protection. This determination is made by the Secretary of the</li> </ol>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>Interior/National Park Service, NOT DOE or the SHPO (or THPO).</p> <p>2) National Register Listed (NRL) – The property has been evaluated for eligibility for inclusion in the National Register (as defined in National Register Eligible), and DOE has completed the required National Register nomination forms with supporting documentation and the SHPO (or THPO) has concurred and submitted this information to the Keeper of the National Register (Department of Interior/National Park Service), and the Keeper has approved and listed the property in the National Register of Historic Places.</p> <p>3) National Register Eligible (NRE) – The property has been evaluated according to the criteria in 36CFR60, and DOE has determined that the property is eligible for inclusion in the National Register, AND the SHPO (or THPO) has concurred. Properties can be evaluated under either a site-wide 110 related effort or under a project-driven section 106 evaluation. NOTE: There is no difference under the law between a property eligible for listing in the National Register and a property that is formally listed on the National Register.</p> <p>4) Non-contributing element of NHL/NRL District – Although the property is within a geographical area determined to be a NHL or NRL historic district in consultation with the SHPO (or THPO) [historic district consultation differing in that it is considering multiple rather than a single properties], it is either not historically related to the district (constructed at a later date) or does not retain sufficient integrity (heavily modified) to be considered a contributing element to the historic district. Although located within a historic district, this property is not eligible. NOTE: A contributing element of NHL or NRL historic distinct, is a property located within a geographical area that may or may not be a NRL</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>property if evaluated individually, but considered in the makeup of the geographical district contributes to the historical significance of the district. A contributing element of a NHL or NRL historic district is either a National Register Eligible property or Not Eligible depending on the results of the formal consultation process.</p> <p>5) Not Evaluated – The property has not been formally evaluated under the National Register criteria in 36CFR60 by DOE and in consultation with the SHPO (or THPO). If you do not have a statement from DOE that this property is or is not eligible AND a concurrence from the SHPO (or THPO), then the property is NOT EVALUATED.</p> <p>6) Evaluated, Not Historic – The property has been evaluated according to the criteria in 36CFR60, and DOE has determined that the property is not eligible for inclusion in the National Register, and the SHPO (or THPO) has concurred. Properties can be evaluated under either a site wide section 110 related effort or under a project-driven section 106 evaluation.</p> <p><i>(Plant Engineering)</i></p>
<p><b>Hours of Operation Per Week</b> Required for all Buildings and Trailers except Permit and Contractor License</p>	<p>DEFM_HRS_OF_OPER <i>Maintenance</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>NUM(3) <i>MA</i></p> <p>Reported to FRPP</p>	<p>This field is initially system defaulted to 60 hours per week. This is an approximation of the “lights on” hours for a building that operates a single shift, five days per week. This field should be updated if the hours of operation differ substantially from the norm.</p>
<p><b>HQ Program Office</b> Required for all assets</p>	<p>PROP_PROGRAM <i>Property Info</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(4) <i>EM</i></p>	<p>The DOE headquarters program office responsible for the building, trailer, land, or OSF and its operations (SC, EM, etc.).</p> <p>This data field is required but is not updatable through the FIMS Property Info window.</p> <p>HQ Program Office may be entered when creating a new record in FIMS.</p> <p>To change the value in the HQ Program Office data field, an official request will have to be emailed to FIMS Support.</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>The email should contain supporting documentation/concurrence from the HQ program offices involved with the transferring asset to confirm that there is agreement between the transferring program offices.</p> <p><i>(Field/Ops Admin, Finance/Accounting)</i></p>
<p><b>Ingrant Sqft</b></p> <p>Required for DOE Leased, Contractor Leased Buildings and Trailers</p>	<p>PBLD_GROSS_SQFT</p> <p><i>Building/Trailer Dimension, Ingrant1 (display only)</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>NUM(10)</p> <p>MA</p> <p>Reported to FRPP</p>	<p>The total area ingranted under the current agreement. Also known as Rentable Area.</p> <p><i>(Real Estate Rep)</i></p>
<p><b>Initial Acquisition Cost</b></p> <p>Required for DOE Owned Buildings, OSF and Trailers</p> <p>Required for DOE Owned and Institutional Control Land</p>	<p>PROP_ACQ_COSTS</p> <p><i>Property Info</i></p> <p>UPDATE FREQUENCY: Static</p>	<p>NUM(14,2)</p> <p>MA</p>	<p>Purchase price plus all support costs for land. Total estimate cost on the project data sheets for buildings, trailers, and OSFs.</p> <p><i>(Finance/Accounting)</i></p>
<p><b>Initial Lease Date</b></p> <p>Required for DOE Leased, Contractor Leased, Permit and Contractor License Buildings and OSF</p> <p>Required for DOE Leased, Contractor Leased and Contractor License Trailers</p> <p>Required for all Land records except DOE Owned</p>	<p>LSDT_INITIAL_LEASE_DATE</p> <p><i>Ingrant 1</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>DATE</p> <p>MA</p>	<p>The date of original occupancy for the leased property.</p> <p><i>(Procurement, Real Estate Rep)</i></p>
<p><b>Inspection Date</b></p> <p>Required for DOE Owned, DOE Leased, and Contractor Leased Buildings, Trailers, and OSF</p>	<p>DEFM_INSPECT_DATE</p> <p><i>Building/Trailer/OSF Maintenance</i></p> <p>UPDATE FREQUENCY: Annual Update</p>	<p>DATE</p> <p>CF</p>	<p>The date of the most recent Deferred Maintenance /CAS inspection of the building, trailer, or OSF. For assets that are inspected more than once per year, this date field only has to be changed to represent the last inspection prior to the fiscal year reporting period. As an alternative, if multiple inspections are done a date of - January 1, <i>fy</i> (replace <i>fy</i> with the fiscal year reporting period) - can be input to represent that multiple inspections were performed for the asset during the fiscal year reporting period.</p> <p>For new assets, the date of beneficial occupancy can be used for the Inspection Date until it is CAS inspected.</p> <p><i>(Federal Maintenance Manager)</i></p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<p><b>Justification Comment</b></p> <p>Required for DOE Owned, DOE Leased and Contractor Leased Buildings and Trailers when the Energy Consuming Metered Process (Excluded) Facilities gsft is greater than zero</p> <p>Optional for Contractor License and Permit Buildings</p> <p>Optional for Contractor License Trailers</p>	<p>PBLD_EC_JUST</p> <p><i>Building/Trailer Dimensions</i></p> <p>UPDATE FREQUENCY: Annual Update</p>	<p>CHAR(400)</p> <p>EE</p>	<p>This field is used to provide a narrative justification as to why the building has been excluded. The justification should be brief but yet provide enough detail to allow senior management to understand the reason for the exclusion. A justification should be provided for each excluded building.</p> <p><b>NOTE:</b> This data field is protected from updating between the FIMS Deferred Maintenance database snapshot date (usually the first Monday in October) and the FRPC database snapshot date (usually around the middle of November). After the FRPC database snapshot date, the data field is once again made available for updating.</p> <p><i>(In-House Energy Management)</i></p>
<p><b>Land Ownership Code</b></p> <p>Required for DOE Owned and DOE Leased and Permit Buildings and OSF</p> <p>Optional for Contractor Leased and Contractor License Buildings and OSF</p>	<p>PBLD_LAND_OWNER_CODE          POSF_LAND_OWNER_CODE          LNDO_LAND_OWNER_CODE</p> <p><i>Building Info, OSF Info, Lookup Table</i></p> <p>UPDATE FREQUENCY: Static</p>	<p>CHAR (1)</p> <p>MA</p>	<p>The type of ownership or means of control of the land on which a DOE building or OSF is constructed.</p> <p><b>Contractor Control</b> – land that is controlled by the contractor</p> <p><b>Easement</b> – land that belongs to another that DOE has the right to use for a specific purpose, with the owner retaining title</p> <p><b>Leased by DOE</b> – land with an agreement that gives DOE exclusive possessory interest for a specified time, in exchange for payment of rent to the owner</p> <p><b>Other</b> – describes land that does not fall into the other defined Land Ownership categories</p> <p><b>Owned by DOE</b> – land with fee title (full and unconditional ownership of surface, subsurface and air rights)</p> <p><b>Permit Land</b> – land with a temporary right of exclusive or nonexclusive use</p> <p><b>Withdrawn Public Domain</b> – land that has been withdrawn from the public domain for DOE’s use</p> <p><i>(Real Estate Rep, Area Office)</i></p>
<p>Land Ownership Description</p>	<p>LNDO_LAND_OWNER_DESC</p> <p><i>Lookup Table</i></p>	<p>CHAR(20)</p>	<p>Description of the type of land ownership.</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<p><b>Lease Authority</b></p> <p>Required for DOE Leased and Contractor Leased, Permit and Contractor License Buildings and OSF</p> <p>Required for DOE Leased and Contractor Leased and Contractor License Trailers</p> <p>Required for DOE Leased, Contractor Leased, Withdrawn, Institutional Control and Contractor License Land</p>	<p>LSDT_LEASE_AUTH</p> <p><i>Ingrant 1</i></p> <p>UPDATE FREQUENCY: Static</p>	<p>CHAR (2)</p> <p>MA</p> <p>Reported to FRPP</p>	<p>The Lease Authority is used to indicate the authority used to execute a lease. This is a picklist field that contains the following options.</p> <p><b>Independent Statutory Authority (IS)</b> – Authority to acquire leased space that originates in a statute enacted into law. This may be an agency-wide standing authority to acquire leased space or it may be singular authority granted to acquire leased space for a specific activity of a Federal agency.</p> <p>Contractor Leases (where the contractor is reimbursed for the lease by DOE) would fall under this category.</p> <p><b>Categorical Space – Delegation from GSA (CS)</b> – A standing delegation of authority from the Administrator of General Services to a Federal agency to acquire a type of space, such as antennas, depots, piers, and greenhouses. The full list of space types included in the categorical space delegation may be found at FMR 102-73.155.</p> <p><b>Special Purpose Space – Delegation from GSA (SP)</b> – A standing delegation of authority from the Administrator of General Services to specific Federal agencies to lease their own special purpose space. The full list of agencies that have special purpose space delegations and the type of special purpose space they can lease may be found at FMR 102-73.170 through FMR 102-73.225.</p> <p><b>Provider of Choice Authority – Delegation from GSA (PC)</b> – The Administrator of General Services has issued a standing delegation of authority (under a program formerly known as “Can’t Beat GSA Leasing”, now referred to as “Provider of Choice”) to the heads of all Federal agencies to accomplish all functions relating to leasing of general purpose space for terms of up to 20 years and below prospectus level requirements, regardless of geographic location. General purpose space is defined as office and related space, as well as warehouse space.</p> <p><i>(Procurement, Real Estate Rep)</i></p>
<p><b>Location City</b></p>	<p>PROP_GEO_CITY</p>	<p>CHAR(4)</p>	<p>The 4-digit Geographic Location Code (GLC) for the City</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<p>Required for all Buildings except GSA Owned and GSA Leased</p> <p>Required for all OSF and Trailer assets</p> <p>Required for all Land assets except Institutional Control</p>	<p><i>Location</i></p> <p>UPDATE FREQUENCY: Static</p>	<p>MA</p> <p>Reported to FRPP</p>	<p>or town associated with the reported <b>Main Location</b> in which the land, building, trailer or OSF is located.</p> <p><i>(Procurement, Real Estate Rep)</i></p>
<p><b>Location Congressional District</b></p> <p>Required for all Buildings except GSA Owned and GSA Leased</p> <p>Required for all OSF and Trailer assets</p> <p>Required for all Land assets except Institutional Control</p>	<p>PROP_DISTRICT_1</p> <p><i>Location</i></p> <p>UPDATE FREQUENCY: Static</p>	<p>CHAR(2)</p> <p>MA</p> <p>Reported to FRPP</p>	<p>The value for the Congressional District associated with the reported <b>Main Location</b> in which the land, building, trailer or OSF is located.</p> <p>If the DOE Owned property is located in a foreign country, this field is to be left blank.</p> <p><i>(Procurement, Real Estate Rep)</i></p>
<p><b>Location County</b></p> <p>Required for all Buildings except GSA Owned and GSA Leased</p> <p>Required for all OSF and Trailer assets</p> <p>Required for all Land assets except Institutional Control</p>	<p>PROP_GEO_COUNTY</p> <p><i>Location</i></p> <p>UPDATE FREQUENCY: Static</p>	<p>CHAR(3)</p> <p>MA</p> <p>Reported to FRPP</p>	<p>The 3-digit Geographic Location Code (GLC) for the County associated with the reported <b>Main Location</b> in which the land, building, trailer or OSF is located.</p> <p><i>(Procurement, Real Estate Rep)</i></p>
<p><b>Location State</b></p> <p>Required for all Buildings except GSA Owned and GSA Leased</p> <p>Required for all OSF and Trailer assets</p> <p>Required for all Land assets except Institutional Control</p>	<p>PROP_GEO_ST</p> <p><i>Location</i></p> <p>UPDATE FREQUENCY: Static</p>	<p>CHAR(2)</p> <p>MA</p> <p>Reported to FRPP</p>	<p>The 2-digit Geographic Location Code (GLC) for the State or District of Columbia associated with the reported <b>Main Location</b> in which the land, building, trailer or OSF is located.</p> <p><i>(Procurement, Real Estate Rep)</i></p>
<p><b>Location Zip Code</b></p> <p>Required for all Buildings except GSA Owned and GSA Leased</p> <p>Required for all OSF and Trailer assets</p> <p>Required for all Land assets except Institutional Control</p>	<p>PROP_ZIP</p> <p><i>Location</i></p> <p>UPDATE FREQUENCY: Static</p>	<p>CHAR(10)</p> <p>MA</p> <p>Reported to FRPP</p>	<p>The 5 digit zip code associated with the reported <b>Main Location</b> in which the land, building, trailer or OSF is located.</p> <p><i>(Procurement, Real Estate Rep)</i></p>
<p><b>Main Location</b></p> <p>Required for all Buildings except GSA Owned and GSA Leased</p> <p>Required for all OSF and Trailer assets</p> <p>Required for all Land assets except Institutional Control</p>	<p>PROP_MAIN_LOC</p> <p><i>Property Detail</i></p> <p>UPDATE FREQUENCY: Static</p>	<p>CHAR(30)</p> <p>MA</p> <p>Reported to FRPP</p>	<p>Main Location refers to the street/delivery address for the real property asset. For assets with no street address, report the street address of the main gate. For records not located at a site, report the zip code. For linear assets that span multiple zip codes, report the zip code at the beginning or end point of the asset.</p> <p>Do not use the following in this field:</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<ul style="list-style-type: none"> <li>• Mailing address that is different than the location address</li> <li>• Building Name</li> <li>• Street corner (e.g. 19<sup>th</sup> &amp; F Streets)</li> <li>• Other Descriptions (such as a Post Office box number)</li> <li>• Symbols such as a double quote (“), underline (_), plus (+), percent (%), and ampersand (&amp;).</li> </ul> <p><i>(Building Manager, Real Estate Officer)</i></p>
Maintenance Fiscal Year	MHIS_FISCAL_YEAR <i>Maintenance History – System Generated</i>	CHAR(2)	The DOE Fiscal Year (Oct-Sept) of the Deferred Maintenance/Maintenance data.
<b>Meters –</b> <b>Electricity</b> <b>Gas – Natural</b> <b>Gas – Other</b> <b>Coal</b> <b>Fuel Oil</b> <b>Steam/Hot Water</b> <b>Water – Chilled</b> <b>Water – Potable</b> <b>Water – Non-Potable, Fresh</b>  Required for DOE Owned, DOE Leased, and Contractor Leased Buildings, Trailers and OSF  Optional for Permit and Contractor License Buildings and OSF  Optional for Contractor License Trailer	BOSF_METER_ELECTRIC BOSF_METER_GAS_NATURAL BOSF_METER_GAS_OTHER BOSF_METER_COAL BOSF_METER_FUEL_OIL BOSF_METER_STEAM_HOT_WATER BOSF_METER_WATER_CHILLED BOSF_METER_WATER_POTABLE BOSF_METER_WATER_NON_POTABLE  <i>Building/Trailer/OSF Dimensions</i>  UPDATE FREQUENCY: As Needed	CHAR(16) EE	If the asset uses any of the following utilities or fuels, select how its consumption is individually metered.  Where a mixture of standard and advanced meters track an asset's consumption of a particular utility, choose between "Metered-Standard" and "Metered-Advanced" based on the majority of either the meters serving the asset or consumption passing through each meter type.  For utilities and fuels fed in aggregates such as coal, users may consider scales equivalent to meters.  ‘Gas – Other’ should include only those gases used for energy.  Picklist choices are:  <b>Not Used</b> – The asset does not consume the identified utility or fuel.  <b>De Minimus Use</b> – Asset-level consumption amounted to 0.1% or less of site usage of any particular utility or fuel. The sum total of all de minimus use of the identified utility or fuel across a site should not exceed 10% of site usage.

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p><b>Not Metered</b> – The asset-level consumption of the identified utility or fuel is not directly measured in its entirety through one or more meters dedicated to the asset, i.e., there are no meters in place, any meters in place measure partial consumption, or any meters in place serve multiple assets.</p> <p><b>Metered-Standard</b> – The asset’s consumption of the identified utility or fuel is measured in its entirety through one or more electromechanical or solid state devices that cumulatively measure, record and store aggregated data pertaining to the subject asset and no other.</p> <p><b>Metered-Advanced</b> – The asset’s consumption of the identified utility or fuel is measured in its entirety through one or more electromechanical or solid state devices with the capability to record interval data pertaining to the subject asset and no other, and communicate the data to a remote location at least once daily. <i>(In-House Energy Management)</i></p>
<p><b>Mission Dependency</b></p> <p>Required for DOE Owned, DOE Leased, Contractor Leased Buildings, OSF, and Trailers</p> <p>Required for DOE Owned, Withdrawn from Public Domain, DOE Ingrant ,and Contractor Leased Land</p>	<p>PROP_MISSION_ESSENTIAL</p> <p><i>Property Info</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(1)</p> <p>MA</p> <p>Reported to FRPP</p>	<p>The value an asset brings to the performance of the mission as determined by DOE in one of the following categories:</p> <ol style="list-style-type: none"> <li>1) Mission Critical – Land or constructed assets deemed necessary to perform the primary missions assigned to a particular Site. This would encompass any facility or infrastructure predominantly used to perform scientific, production, environmental restoration or stockpile stewardship and without which, operations would be disrupted or placed at risk.</li> <li>2) Mission Dependent, Not Critical – Land or constructed assets that play a supporting role in meeting the primary missions assigned to a particular Site. Loss of Mission Dependent, Not Critical assets would not immediately disrupt operations and can be reasonable restored or otherwise addressed prior to impacting operations.</li> <li>3) Not Mission Dependent – Land or constructed assets that are not in support of the primary missions</li> </ol>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>assigned to a particular Site but support secondary missions and/or quality of workplace initiatives. Loss of a Not Mission Dependent asset results in inconvenience and indirectly impacts operations if unavailable for an extended period. Further, assets determined to be excess to the site mission fall under this category.</p> <p><i>(HQ Program Office, Real Estate Rep, Procurement)</i></p>
<p><b>Mission Dependent Program</b></p> <p>Optional for DOE Owned, DOE Leased, and Contractor Leased Buildings and Trailers</p>	<p>PROP_MIS_DEP_PROGRAM MDPM_CODE</p> <p><i>Property Info</i></p> <p>UPDATE FREQUENCY: Annual Update</p>	<p>CHAR(7) NNSA</p>	<p>The predominant Program Office that uses a facility or OSF asset and the specific GPRA program activity (from Government Performance and Results Act) within that office that is supported by the use of that asset. To make this linkage the Department “GPRA unit” designations shall be entered to identify the predominant Program Office and the program activity. Some GPRA Units are not provided as they are HQ support in nature and would not be principal program user for an asset. Where no clear predominate program activity exists, Not Applicable may be utilized.</p> <p>Population of this field is only required for NNSA sites. The information will provide NNSA improved insight into mission criticality, the facility and infrastructure linkages to specific programs and the facility related costs to support program missions.</p> <p><i>(Field Ops./Admin, Building Manager)</i></p>
<p>Mission Dep Program Description</p>	<p>MDPM_DESC</p>	<p>CHAR(65)</p>	<p>Description of the mission dependency program code.</p>
<p>Model Building Description-Long</p>	<p>MDBG_LONG_DESC</p> <p><i>Lookup Table</i></p>	<p>CHAR(50)</p>	<p>Long description of the model building type code.</p>
<p>Model Building Description-Short</p>	<p>MDBG_SHORT_DESC</p> <p><i>Lookup Table</i></p>	<p>CHAR(25)</p>	<p>Abbreviated description of the model building type code.</p>
<p><b>Model Building Type</b></p> <p>Required for DOE Owned, DOE Leased, Contractor Leased, Permit and Contractor License Buildings</p>	<p>PBLD_MODEL_BLDG MDBG_TYPE</p> <p><i>Condition, Lookup Table</i></p>	<p>CHAR(4) MA</p>	<p>Identifies the model building construction code as defined in FEMA 178.</p> <p>MB01 - WOOD LIGHT FRAME - These buildings are typically</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<p>Required for DOE Owned, DOE Leased, Contractor Leased and Contractor License Trailers</p>	<p>UPDATE FREQUENCY: Static</p>		<p>single- or multiple- family dwellings of one or more stories. The essential structural character of this type is repetitive framing by wood joists on wood studs. Loads are light and spans are small. These buildings may have relatively heavy chimneys and may be partially or fully covered with veneer. Most of these buildings are not engineered; however, they usually have the components of a lateral-force-resisting system even though it may be incomplete. Lateral loads are transferred by diaphragms to shear walls. The diaphragms are roof panels and floors. Shear walls are exterior walls sheathed with plank siding, stucco, plywood, gypsum board, particle board, or fiberboard. Interior partitions are sheathed with plaster or gypsum board.</p> <p>MB02 - WOOD, COMMERCIAL and INDUSTRIAL - These buildings usually are commercial or industrial buildings with a floor area of 465 square meters (5,000 square feet) or more and with few, if any, interior walls. The essential structural character is framing by beams on columns. The beams may be glulam beams, steel beams or trusses. Lateral forces usually are resisted by wood diaphragms and exterior walls sheathed with plywood, stucco, plaster, or other paneling. The walls may have rod bracing. Large openings for stores and garages often require post-and-beam framing. Lateral force resistance on those lines can be achieved with rigid steel frames or diagonal bracing.</p> <p>MB03 - STEEL MOMENT FRAME - These buildings have a frame of steel columns and beams. In some cases, the beam-to-column connections have very small moment resisting capacity but, in other cases, some of the beams and columns are fully developed as moment frames to resist lateral forces. Usually the structure is concealed on the outside by exterior walls, which can be of almost any material (curtain walls, brick masonry, or precast concrete panels), and on the inside by ceilings and column furring. Lateral loads are transferred by diaphragms to moment resisting frames. The diaphragms can be of almost any material. The frames develop their stiffness by full or partial moments connections. The frames can be located almost anywhere in the building. Usually the columns have their string directions oriented so that some columns act primarily in one direction while the others act in the other direction, and the frames consist of lines of string columns and their intervening beams. Steel moment frame buildings are typically more flexible than shear wall buildings. This low stiffness can result in large interstory drifts that may lead to extensive nonstructural damage.</p> <p>MB04- STEEL BRACED FRAME - These buildings are similar</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>to MB03 buildings except that the vertical components of the lateral-force-resisting system are braced frames rather than moment frames.</p> <p><b>MB05 - STEEL LIGHT FRAME</b> - These buildings are pre-engineered and prefabricated with transverse rigid frames. The roof and walls consist of lightweight panels. The frames are designed for maximum efficiency, often with tapered beam and column sections built up of light plates. The frames are built in segments and assembled in the field with bolted joints. Lateral loads in the transverse direction are resisted by the rigid frames with loads distributed to them by shear elements. Loads in the longitudinal direction are resisted entirely by shear elements. The shear elements can be either the roof and wall sheathing panels, an independent system of tension-only rod bracing, or a combination of panels and bracing.</p> <p><b>MB06 - STEEL FRAME with CONCRETE SHEAR WALLS</b> - The shear walls in these buildings are cast-in-place concrete and may be bearing walls. The steel frame is designed for vertical loads only. Lateral loads are transferred by diaphragms of almost any material to the shear walls. The steel frame may provide a secondary lateral-force-resisting system depending on the stiffness of the frame and the moment capacity of the beam-column connections. In modern "dual" systems, the steel moment frames are designed to work together with the concrete shear walls in proportion to the relative rigidities. In this case, the walls would be evaluated under this building type and the frames would be evaluated under MB03, Steel Moment Frames.</p> <p><b>MB07 - STEEL FRAME with INFILL SHEAR WALLS</b> - This is one of the older types of building. The infill walls are offset from the exterior frames members, wrap around them, and present a smooth masonry exterior with no indication of the frame. Solidly infilled masonry panels act as a diagonal compression strut between the intersections of the moment frame. If the walls do not fully engage the frame members (i.e., lie in the same plane), the diagonal compression struts will not develop. The peak strength of the diagonal strut is determined by the tensile stress capacity of the masonry panel. The post-cracking strength is determined by an analysis of a moment frame that is partially restrained by the cracked infill. The analysis should be based on published research and should treat the system as a composite of a frame and infill. An analysis that attempts to treat the system as a frame and shear wall is not capable of assuring compatibility.</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>MB08 - CONCRETE MOMENT FRAMES - These buildings are similar to MB03 buildings except that the frames are of concrete. Some older concrete frames may be proportioned and detailed such that brittle failure can occur. There is a large variety of frame systems. Buildings in zones of low seismicity or older buildings in zones of seismicity can have frame beams that have broad shallow cross sections or are simply the column strips of flat-slabs. Modern frames in zones of high seismicity are detailed for ductile behavior and the beams and columns have definitely regulated proportions.</p> <p>MB09 - CONCRETE SHEAR WALLS - The vertical components of the lateral-force-resisting system in these buildings are concrete shear walls that are usually bearing walls. In older buildings, the walls are often quite extensive and the wall stresses are low but reinforcing is light. When remodeling calls for enlarging the windows, the strength of the modified walls becomes a critical concern. In newer buildings, the shear walls often are limited in extent, thus generating concerns about boundary members and overturning forces.</p> <p>MB10 - CONCRETE FRAME with INFILL SHEAR WALLS - These buildings are similar to MB07 buildings except that the frame is of reinforced concrete. The analysis of this building is similar to that recommended for MB07 except that the shear strength of the concrete columns, after cracking of the infill, may limit the semiductile behavior of the system. Research that is specific to confinement of the infill by reinforced concrete frames should be used for analysis.</p> <p>MB11 - PRECAST/TILT-UP CONCRETE WALLS with LIGHTWEIGHT FLEXIBLE DIAPHRAGM - These buildings have a wood or metal deck roof diaphragm, which often is very large, that distributes lateral forces to precast concrete shear walls. The walls are thin but relatively heavy while the roofs are relatively light. Older buildings often have inadequate connection for anchorage of the walls to the roof for out-of-plane forces, and the panel connections often are brittle. Tilt-up buildings often have more than one story. Walls can have numerous openings for doors and windows of such size that the wall looks more like a frame than a shear wall.</p> <p>MB12 - PRECAST CONCRETE FRAMES with CONCRETE SHEAR WALLS - These buildings contain floor and roof diaphragms typically composed of precast concrete elements with or without cast-in-place concrete topping slabs. The diaphragms</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>are supported by precast concrete girders and columns. The girders often bear on column corbels. Closure strips between precast floor elements and beam-column joints usually are cast-in-place concrete. Welded steel inserts often are used to interconnect precast elements. Lateral loads are resisted by precast or cast-in-place concrete shear walls. Buildings with precast frames and concrete shear walls should perform well if the details used to connect the structural elements have sufficient strength and displacement capacity; however, in some cases, the connection details between the precast elements have negligible ductility.</p> <p><b>MB13- REINFORCED MASONRY BEARING WALLS with WOOD or METAL DECK DIAPHRAGMS</b> - These buildings have perimeter bearing walls of reinforced brick or concrete-block masonry. These walls are the vertical elements in the lateral-force-resisting system. The floors and roofs are framed either with wood joists and beams with plywood or straight or diagonal sheathing or with steel beams with metal deck with or without a concrete fill. Wood floor framing is supported by interior wood posts or steel column; steel beams are supported by steel columns.</p> <p><b>MB14 - REINFORCED MASONRY BEARING WALLS with PRECAST CONCRETE DIAPHRAGMS</b> - These buildings have bearing walls similar to those of MB13 buildings, but the roof and floors are composed of precast concrete elements such as planks or tee-beams and the precast roof and floor elements are supported on interior beams and columns of steel or concrete (cast-in-place or precast). The precast horizontal elements often have a cast-in-place topping.</p> <p><b>MB15 - UNREINFORCED MASONRY BEARING WALL BUILDINGS</b> - These buildings include structural elements that vary depending on the building's age and, to a lesser extent, its geographic location. In buildings built before 1900, the majority of floor and roof construction consists of wood sheathing supported by wood subframing. In large multistory buildings, the floors are cast-in-place concrete supported by wood subframing. In large multistory buildings, the floors are cast-in-place concrete supported by the unreinforced masonry walls and/or steel or concrete interior framing. In buildings built after 1950, unreinforced masonry buildings with wood floors usually have plywood rather than board sheathing. In regions of lower seismicity, buildings of this type constructed more recently can</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>include floor and roof framing that consists of metal deck and concrete fill supported by steel framing elements. The perimeter walls, and possibly some interior walls, are unreinforced masonry. The walls may or may not be anchored to the diaphragms. Ties between the walls and diaphragms are more common for the bearing walls than for walls that are parallel to the floor framing. Roof ties usually are less common and more erratically spaced than those at the floor levels. Interior partitions that interconnect the floors and roof can have the effect of reducing diaphragm displacements.</p> <p>MB16 - OTHER - An attempt should be made to categorize each non-exempt building into one of the above 15 model building types. If a building has a dual system which cannot be categorized as predominantly one model building type, or if a building system does not resemble in any way any of these model building types, the building should be entered with MB16. A brief description of the building construction should then be included in the Seismic Comments field.</p> <p><i>(Seismic Engineer, Plant Engineering)</i></p>
Name	<i>My Profile</i>	CHAR(50)	Name of the FIMS user (last name, first name).
<p><b>Net Proceeds</b></p> <p>Required for DOE Owned, DOE Leased and Contractor Leased Buildings, Trailers and OSF when STATUS is updated to SP, SN, or TM (prior to Archiving)</p> <p>Required for DOE Owned, DOE Leased, Contractor Leased and Withdrawn Land when STATUS is updated to SP, SN, or TM (prior to Archiving)</p>	<p>PROP_DISP_PROCEEDS</p> <p><i>Disposition - Archive</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>NUM(10)</p> <p>MA</p> <p>Reported to FRPP</p>	<p>For assets with a Disposition Method set to SP – Sale Public, SN – Sale Negotiated, or TM - Lease Early Termination prior to archive the property. Report the proceeds less disposal costs. For Lease Early Terminations, report the cost avoidance from early termination less the costs incurred to prepare the leased property for return to the owner.</p> <p>Net Proceeds can be zero or negative in cases where the disposal costs exceed proceeds.</p> <p><i>(Real Estate Rep)</i></p>
<p><b>Net Usable Sqft</b></p> <p>Required for DOE Owned, DOE Leased, Contractor Leased and Contractor License Buildings</p>	<p>PBLD_NET_OCC_SQFT</p> <p><i>Building Dimensions</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>NUM(10)</p> <p>MA</p>	<p>Gross SQFT less common areas such as bathrooms, stairways, elevator shafts, corridors, lobbies, equipment (that supports the building) rooms, janitor rooms, pipe and vent shafts, exterior walls, and telephone closets. Also known as Usable Space.</p> <p><i>(Building Mgr, Plant Engineering)</i></p>
<p><b>No. of Floors</b></p> <p>Required for DOE Owned, DOE Leased,</p>	PBLD_NUM_FLOORS	NUM(2)	The number of floors in a building including below grade floors. A floor may be defined as an internal structure

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
Contractor Leased, Permit and Contractor License Buildings	<i>Building Dimensions</i>  UPDATE FREQUENCY: Static	MA	designed to support personnel and/or equipment that covers at least 40% of the available area, i.e., not a “catwalk”.  <i>(Plant Engineering, Building Mgr)</i>
<b>Non-Energy Consuming Buildings/Facilities</b>  Required for DOE Owned, DOE Leased and Contractor Leased, Permit and Contractor License Buildings  Required for DOE Owned, DOE Leased and Contractor Leased and Contractor License Trailers	PBLD_NON_EC_BLDG_FAC  <i>Building/Trailer Dimensions</i>  UPDATE FREQUENCY: Annual Update	NUM(10)  EE	Any square footage remaining after the Energy Consuming Buildings/Facilities and Energy Consuming Metered Process (Excluded) Facilities square footage is subtracted from the total Gross SQFT. For DOE Owned buildings and trailers, the sum of the three Energy Consuming subcategories must equal the total Gross square footage.  For DOE Leased and Contractor Leased buildings, this category may reflect a negative value if the Energy Consuming sqft is greater than the Ingrant Sqft reported in FIMS.  If the facility is leased and the building owner pays for all or part of the energy usage (including heating), the square footage is to be placed into the Non-Energy Consuming Building/Facility field.  <b>NOTE:</b> This data field is protected from updating between the FIMS Deferred Maintenance database snapshot date (usually the first Monday in October) and the FRPC database snapshot date (usually around the middle of November). After the FRPC database snapshot date, the data field is once again made available for updating.  <i>(In-House Energy Management)</i>
<b>Notes</b>  Optional for all assets	PNTE_NOTES  <i>Notes</i>  UPDATE FREQUENCY: As Needed	CHAR(4000)  <i>Field</i>	Free form text field to accommodate any special comments about a property.  <i>(Plant Engineering)</i>
<b>Operating Cost - Electricity Cost Water/Sewer Cost Pest Control Cost</b>	DEFM_ELEC_COST DEFM_WATER_COST DEFM_PEST_CONT_COST DEFM_CENT_HEAT_COST DEFM_CENT_COOL_COST	Num(10) Num(10) Num(10) Num(10) Num(10)	Operating cost includes the following: <ol style="list-style-type: none"> <li>1. Utilities (include plant operations and purchase of energy).</li> <li>2. Cleaning and/or janitorial costs (includes pest</li> </ol>



English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>programmatic assets. In many cases programmatic assets will consume large amounts of utilities (especially electricity). The allocation model can accommodate this by allowing an actual or calculated cost to be entered at the asset level (e.g. OSF 3000).</p> <p>Sites will populate site level costs for each element of operating cost, update the operating hours field for buildings and trailers that operate other than normal operating hours, and populate asset level costs if available. The allocation routine will be run and the system will generate values for reporting of asset level operating costs.</p> <p>For leased real property, operating and maintenance cost is defined as total contract costs which would correspond to the lease cost for a fully-serviced lease, or lease cost plus any additional operating or maintenance contracts for other than fully-serviced leases. The FIMS <b>Annual Rent, Annual Actual Maintenance</b> and <b>Operating Cost</b> fields will collect lease operating costs.</p>
Operations Cost Index (OCI)	Report Generated	NUM(4,3) MA	<p>The metric/measure of the amount of money spent annually on operating assets divided by the Replacement Plant Value (RPV).</p> <p>Operations Cost Index = Operations Costs* / RPV</p> <p>* Operation Costs = FRPC Operating Cost less utilities and maintenance/repair.</p> <p>Includes</p> <ul style="list-style-type: none"> <li>• Cleaning and/or janitorial costs (includes pest control, refuse collection and disposal to include recycling operations)</li> <li>• Roads/grounds expenses (includes grounds maintenance, landscaping and snow and ice removal from roads, piers and airfields)</li> </ul>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>Excludes</p> <ul style="list-style-type: none"> <li>Utilities (plant operation and purchase of energy – electricity, water/sewer, central heating/cooling, gas)</li> <li>Recurring maintenance and repair</li> </ul>
Organization	<i>My Profile</i>	CHAR(50)	Organization to which the user belongs.
<p><b>Other Costs</b></p> <p>Required for DOE Leased, Contractor Leased, Permit and Contractor License Buildings and OSF</p> <p>Required for DOE Leased, Contractor Leased and Contractor License Trailers</p> <p>Required for DOE Ingrant, Contractor Leased, Withdrawn, Institutional Control and Contractor License Land</p>	<p>LSDT_OTHER_COSTS_YR</p> <p><i>Ingrant 1</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>NUM(11,2)</p> <p>MA</p>	<p>Indicates any costs, other than maintenance or any other defined operating cost, for which the tenant is responsible but not included in the annual rent.</p> <p>A 0 (zero) should be entered if there are no other expenses.</p> <p><i>(Procurement, Real Estate Rep)</i></p>
<p><b>Outgrant Acres</b></p> <p>Required for all Outgrant Land assets</p>	<p>OUTG_ACREAGE</p> <p><i>Outgrant</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>NUM(12,2)</p> <p>MA</p>	<p>Number of acres outgranted (land window only). Do not subtract the acres outgranted from the DOE owned land urban/rural acreage.</p> <p><i>(Real Estate Rep)</i></p>
<p><b>Outgrant DOE Receipts</b></p> <p>Required for all Outgrant assets</p>	<p>OUTG_RECEIPTS</p> <p><i>Outgrant</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>NUM(10)</p> <p>MA</p>	<p>Revenue received by DOE as a result of the Outgrant agreement.</p> <p><i>(Real Estate Rep)</i></p>
<p><b>Outgrant Indicator</b></p> <p>Required for DOE Owned, DOE Leased, Contractor Leased Buildings, OSF, and Trailers</p> <p>Required for DOE Owned, DOE Ingrant, Contractor Leased, and Withdrawn Land</p>	<p>PROP_OUTGRANT</p> <p><i>Property Info</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(1)</p> <p><i>Field</i></p> <p>Reported to FRPP</p>	<p>Indicates (Yes/No) the right to use DOE property by means of a lease, easement, license, permit, or interagency agreement. DOE, the “grantor”, grants to federal, state, and non-governmental entities (known as “grantees”) the right to enter upon government owned or leased land, property and/or facilities for the purpose of conducting grantee business. All outgrants that are 12 months or greater in length should be captured even if only a portion of the property is involved in the outgrant. If the Outgrant indicator is set to Yes (Y), the data on the Outgrant window</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			must be provided. <i>(Real Estate Rep)</i>
<b>Outgrant Sqft</b> Required for all Outgrant Building, Trailer and OSF	OUTG_SQFT <i>Outgrant</i>  UPDATE FREQUENCY: As Needed	NUM(10) <i>MA</i>	The total area in square feet of a building, trailer, or other structure and facility (OSF) that was outgranted. <i>(Real Estate Rep)</i>
<b>Outgrant Type</b> Required for all Outgrant assets	OUTG_TYPE <i>Outgrant</i>  UPDATE FREQUENCY: As Needed	CHAR(8) <i>MA</i>	Identifies the Outgrant document used to describe the terms and conditions of an agreement granted by DOE for the use of government-owned real property as lease, easement, license, permit, or other. <i>(Real Estate Rep)</i>
<b>Ownership</b> Required for all Buildings, OSF, Trailers and Land assets	PROP_OWNED_INGRANT <i>New Building, New Land, New OSF, New Trailer</i>  UPDATE FREQUENCY: Static	CHAR(1) <i>MA</i>  Reported to FRPP	Identifies the property as: DOE Owned (O), DOE Leased (D), Contractor Leased (C), GSA Owned (G), GSA Leased (L), Permit (P), DOE Ingrant (N), Contractor License (E), Institutional Control (I), and Withdrawn Land (W). <i>(Field/Ops Admin, Area Office, Finance/Accounting, Procurement)</i>
Ownership Description	OWNL_IND_DESC <i>Lookup Table</i>	CHAR(18)	Description of the ownership codes.
Password (Current, New, Confirm)	<i>Password Change</i>	CHAR(20)	A sequence of characters used to logon to the FIMS application. The password may consist of eight to twenty alphanumeric characters. It must start and end with a nonnumeric character. It must contain at least one number and one of the following special characters. ! # \$ % & ' ( ) *
Phone Number	<i>My Profile</i>	CHAR(14)	Telephone number and extension of the FIMS user.
<b>Photo Library Description</b> Optional for all Buildings	PHTO_DESC <i>Photo Library</i>  UPDATE FREQUENCY: As Needed	CHAR(255) <i>MA</i>	Free form text description of the photo associated with a building.

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<b>Photo Library Title</b> Optional for all Buildings	PHTO_TITLE <i>Photo Library</i>  UPDATE FREQUENCY: As Needed	CHAR(50) MA	Free form text title to identify the photo associated with a building.
<b>Physical Barriers Preventing Inspection (PBPI)</b> Required for DOE Owned OSF	DEFM_PBPI <i>OSF Maintenance</i>  UPDATE FREQUENCY: As Needed	CHAR(1) CF	Indicates (Y/N) if a condition assessment for an Other Structure and Facility (OSF) is not appropriate to determine deferred maintenance because of physical barriers. For example, underground storage tanks or underground pipe systems generally cannot be inspected. The accepted practice is to use the asset until a deficiency is identified during normal operations. For this case, the deferred maintenance would be applicable if the correction of the deficiency is past due (i.e., the optimum period for correction of the deficiency has elapsed as of September 30, FY). If PBPI equals, 'Yes', then the Deferred Maintenance entry should be zero and the Inspection Date entry should be blank.  <i>(Federal Maintenance Manager)</i>
<b>Primary Quantity</b> Required for all OSF	POSF_PRI_QUANTITY <i>OSF Dimensions</i>  UPDATE FREQUENCY: As Needed	NUM(16,3) MA  Reported to FRPP	A numeric value representing the measurement for an OSF based upon the unit of measure generated by FIMS from the OSF usage code.  <i>(Plant Engineering)</i>
Primary Unit of Measure	POSF_DIMEN_CODE_1 <i>System Generated, OSF Dimensions (display only)</i>	CHAR(5)  Reported to FRPP	Dimension code that designates the primary unit of measure. The label displayed on the window is based on the usage code for the OSF.  <i>(Plant Engineering, Finance/Accounting)</i>
Program Office	PROG_PROGRAM_OFFICE <i>Lookup Table</i>	CHAR(2)	Code that identifies a program office (i.e. SC).
Program Office Description-Long	PROG_LONG_DESC <i>Lookup Table</i>	CHAR(50)	Long description of the program office.
Program Office Description-Short	PROG_SHORT_DESC <i>Lookup Table</i>	CHAR(15)	Abbreviated description of the program office.

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<b>Property ID</b> Required for all assets	PROP_PROPERTY_ID <i>Property Info</i>  UPDATE FREQUENCY: Static	CHAR(20) <i>MA</i>	A unique control number assigned to a property. For GSA assigned properties, use the CBR number from the GSA rent bill.  <i>(Facilities Rep, Plant Engineering)</i>
<b>Property Name</b> Required for all assets	PROP_NAME <i>Property Info</i>  UPDATE FREQUENCY: Static	CHAR(40) <i>MA</i>	The name assigned to a specific property. For GSA assigned properties, use the Street Address from the GSA rent bill.  <i>(Building Mgr, Plant Engineering)</i>
Property Type	PROP_PROPERTY_TYPE  <i>System Generated</i>	CHAR(1) Reported to FRPP	Code that identifies an asset by B - Building, L - Land, S - Other Structures and Facilities (OSF), and T - Trailer.
Property Type Code	PTYP_PROPERTY_TYPE  <i>Lookup Table</i>	CHAR(1)	One character code identified by B – Building, L – Land, S – Other Structures and Facilities (OSF), and T - Trailer.
Property Type Description	PTYP-DESC  <i>Lookup Table</i>	CHAR(9)	Description of the Property Type code.
Real Property Unique Id (Property Sequence Number)	PROP_SEQ_NO PBLD_PROP_SEQ_NO PLND_PROP_SEQ_NO POSF_PROP_SEQ_NO CAPI_PROP_SEQ_NO DEFM_PROP_SEQ_NO LSDT_PROP_SEQ_NO OUTG_PROP_SEQ_NO  <i>System Generated</i>	NUM(12)  Reported to FRPP	Computer generated number used to uniquely identify a property.  Reported to the Federal Real Property Profile to identify each record uniquely.
<b>Receipt Type</b> Required for all Outgrant assets	OUTG_RECEIPT_TYPE  <i>Outgrant</i>  UPDATE FREQUENCY: As Needed	CHAR(20) <i>MA</i>	Identifies the DOE receipts of the outgrant as Annual Amount, One Time Fee, or Other (Use Notes window).  <i>(Real Estate Rep)</i>
<b>Recipient</b>	PROP_DISP_RECIPIENT  <i>Disposition - Archive</i>	CHAR(30) <i>MA</i>	When the Disposition Method is set to one of the following in the table below, report the name of the Federal Agency or the name of the non-Federal organization that received

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)													
<p>Required when STATUS is updated to 8, CF,HA,HE,HM,LW,NS,PA,PF,PR,SH or WC (prior to Archiving a building, OSF, land or trailer)</p>	<p>UPDATE FREQUENCY: As Needed</p>		<p>the asset. Use 'Private' for recipients covered by the Privacy Act.</p> <table border="1" data-bbox="1339 347 1934 927"> <tr> <td><b>STATUS</b></td> </tr> <tr> <td>8 - Federal Transfer</td> </tr> <tr> <td>CF – PBC: Correctional Facility Use</td> </tr> <tr> <td>HA – PBC: Homeless Assistance</td> </tr> <tr> <td>HE – PBC: Health or Educational Use</td> </tr> <tr> <td>HM – PBC: Historic Monuments</td> </tr> <tr> <td>LW – PBC: Law Enforcement/Emergency Mgmt Response</td> </tr> <tr> <td>NS – PBC: Negotiated Sales to Public Agencies</td> </tr> <tr> <td>PA – PBC: Public Airports</td> </tr> <tr> <td>PF – PBC: Port Facilities</td> </tr> <tr> <td>PR – PBC: Public Parks/ Recreation</td> </tr> <tr> <td>SH – PBC: Self-help Housing</td> </tr> <tr> <td>WC – PBC: Wildlife Conservation</td> </tr> </table> <p><i>(Real Estate Rep)</i></p>	<b>STATUS</b>	8 - Federal Transfer	CF – PBC: Correctional Facility Use	HA – PBC: Homeless Assistance	HE – PBC: Health or Educational Use	HM – PBC: Historic Monuments	LW – PBC: Law Enforcement/Emergency Mgmt Response	NS – PBC: Negotiated Sales to Public Agencies	PA – PBC: Public Airports	PF – PBC: Port Facilities	PR – PBC: Public Parks/ Recreation	SH – PBC: Self-help Housing	WC – PBC: Wildlife Conservation
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<p><b>Rentable SF</b></p> <p>Required for DOE Leased, Contractor Leased, Permit and Contractor License Buildings</p> <p>Required for DOE Leased, Contractor Leased and Contractor License Trailers</p>	<p>LSDT_RENTABLE_SF</p> <p><i>Ingrant 1</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>NUM(10)</p> <p>MA</p>	<p>The area, measured to the inside finished surface of the permanent outer building walls, excluding any major vertical penetrations of the floor. Areas of columns and building projections are included in rentable area. Excluded are exterior walls, major vertical penetrations (stairs, elevator shafts, flues, pipe shafts, vertical ducts), and interior parking spaces. The rentable area is useful as a consistent basis for comparison with other buildings.</p>													
<p><b>Renewal Options</b></p> <p>Required for all Outgrant assets</p> <p>Optional for DOE Lease, Contractor Lease, Permit and Contractor License Building and OSF Ingrants</p> <p>Optional for DOE Lease, Contractor Lease and Contractor License Trailers</p>	<p>LSDT_RENEWAL_NO_OPTIONS OUTG_RENEWAL_OPTIONS</p> <p><i>Ingrant 2, Outgrant</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>NUM(2)</p>	<p>Number of renewal options an ingrant contains. If the number of renewal options is greater than zero, then renewal option additional years, days notice and next rent is required.</p> <p>For outgrants, indicate (Yes/No) whether the Outgrant can be renewed. Refer to the file for details regarding renewal</p>													

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
Ingrants Optional for DOE Ingrant, Contractor Lease and Contractor License Land Ingrants			options, if any. <i>(Procurement, Real Estate Rep)</i>
<b>Renewal Options-Additional Years</b> Optional for DOE Lease, Contractor Lease, Permit and Contractor License Building and OSF Optional for DOE Lease, Contractor Lease and Contractor License Trailers Optional for DOE Ingrant, Contractor Lease and Contractor License Land	LSDDT_RENEWAL_ADD_YRS <i>Ingrant 2</i>  UPDATE FREQUENCY: As Needed	NUM(2) MA	Number of additional years the lease would be effective if all available options were exercised. This field is required if the number of renewal options are greater than zero. <i>(Procurement, Real Estate Rep)</i>
<b>Renewal Options-Days Notice</b> Optional for DOE Lease, Contractor Lease, Permit and Contractor License Building and OSF Optional for DOE Lease, Contractor Lease and Contractor License Trailers Optional for DOE Ingrant, Contractor Lease and Contractor License Land	LSDDT_RENEWAL_DAYS_NOTICE <i>Ingrant 2</i>  UPDATE FREQUENCY: As Needed	NUM(3) MA	Number of days notice required to exercise a renewal option. This field is required if the number of renewal options are greater than zero. <i>(Procurement, Real Estate Rep)</i>
<b>Renewal Rent Next</b> Optional for DOE Lease, Contractor Lease, Permit and Contractor License Building and OSF Optional for DOE Lease, Contractor Lease and Contractor License Trailers Optional for DOE Ingrant, Contractor Lease and Contractor License Land	LSDDT_RENEWAL_RENT_NEXT <i>Ingrant 2</i>  UPDATE FREQUENCY: As Needed	NUM(13,2) MA	Annual rent specified for the next available option. This field is required if the number of renewal options are greater than zero. <i>(Procurement, Real Estate Rep)</i>
<b>Reporting Source</b> Required for DOE Owned Buildings, OSF, Land and Trailers	FISR_REPORTING_SOURCE PROP_REPORTING_SOURCE <i>Lookup Table, Property Info</i>  UPDATE FREQUENCY: As Needed	CHAR(3) MA	A code that identifies the Standard Accounting and Reporting System (STARS) institution or contract group who has financial management responsibility for the property. <i>(Finance/Accounting)</i>
Reporting Source Description-Long	FISR_LONG_DESC <i>Lookup Table</i>	CHAR(50)	Long description of the STARS reporting source.
Reporting Source Description-Short	FISR_SHORT_DESC	CHAR(15)	Abbreviated description of the STARS reporting source.

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
	<i>Lookup Table</i>		
<b>Responsible Party–Exterior</b> Required for DOE Lease, Contractor Lease, Permit and Contractor License Building and OSF  Required for DOE Lease, Contractor Lease and Contractor License Trailers  Required for DOE Ingrant and Contractor Lease Land	LSDT_SERV_EXT_MAINT  <i>Ingrant 2</i>  UPDATE FREQUENCY: As Needed	CHAR(1)  MA	Code that indicates which party (1 - Grantee or 2 - Grantor) pays for exterior maintenance.  <i>(Procurement, Real Estate Rep)</i>
<b>Responsible Party–Interior</b> Required for DOE Lease, Contractor Lease, Permit and Contractor License Building and OSF  Required for DOE Lease, Contractor Lease and Contractor License Trailers  Required for DOE Ingrant and Contractor Lease Land	LSDT_SERV_INTERIOR_MAINT  <i>Ingrant 2</i>  UPDATE FREQUENCY: As Needed	CHAR(1)  MA	Code that indicates which party (1 - Grantee or 2 - Grantor) pays for interior maintenance.  <i>(Procurement, Real Estate Rep)</i>
<b>Restrictions -</b> <b>Environmental</b> <b>Natural Resource</b> <b>Cultural Resource</b> <b>Developmental (improvements)</b> <b>Reversionary Clauses from Deed</b> <b>Zoning</b> <b>Easements</b> <b>Rights-of-Way</b> <b>Mineral Interests</b> <b>Water Rights</b> <b>Air Rights</b> <b>Other</b> <b>Non Applicable</b>  Required for DOE Owned, DOE Leased, Contractor Leased Buildings, Trailers and OSF  Required for DOE Owned, DOE Ingrant , Contractor Leased and Withdrawn Land	PROP_RES_ENVIRON PROP_RES_NATURAL PROP_RES_CULTURAL PROP_RES_DEVELOP PROP_RES_DEED PROP_RES_ZONING PROP_RES_EASEMENT PROP_RES_RIGHT_WAY PROP_RES_MINERAL PROP_RES_WATER PROP_RES_AIR PROP_RES_OTHER PROP_RES_NA  <i>Property Detail</i>  UPDATE FREQUENCY: As Needed	CHAR(1) CHAR(1) CHAR(1) CHAR(1) CHAR(1) CHAR(1) CHAR(1) CHAR(1) CHAR(1) CHAR(1) CHAR(1) CHAR(1) CHAR(1) MA	Indicate Yes or No if each of the restrictions apply to an asset.  1) Environmental: (clean-up based restriction, etc.): Legally enforceable placed on the use of real property or any of its natural resources (e.g., surface water or ground water) due to the presence of hazardous substances, pollutants or contaminants (terms that are defined in the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA), 42 U.S.C. 9601 (14) and (33)), and the need to protect human health and the environment from exposure to such hazardous substances, pollutants or contaminants. These restrictions could also be necessary due to the presence of petroleum, which is a type of contaminant that is not regulated to allow the cleanup to safely proceed. These restrictions can also be permanent such as in the case where the cleanup is complete but at a level that allows for low levels of contamination to continue to be present as long as the full use of the property is curtailed (e.g. the property is cleaned to allow commercial or industrial uses, but not residential).  2) Natural Resource: Legally enforceable restrictions placed

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>on the use of real property or any of its natural resources to protect a given resource from harm (e.g., an endangered species or its habitat), or its to protect activities on the real property or the use of any of its natural resources from the harm caused by outside, natural forces (e.g., floodplains). In either case, the need to restrict the use of the property may be compelled either by a determination that such restrictions are necessary to achieve the purpose compelled by the applicable law, regulation or Executive Order (e.g., the Endangered Species Act), or due to a written agreement with other federal agencies or state or local government, that compel such restrictions (e.g., the terms of any authorization from the Army Corps of Engineers to build in a certain wetlands)</p> <p>3) Cultural Resource (archeological, historic, Native American resources, etc.): Legally enforceable restrictions placed on the use of real property by the owner of the property to protect and preserve historic or Tribal resources deemed worthy of preservation giving a government agency or preservation organization the right to review and approve changes to the historically or culturally significant property before they are undertaken.</p> <p>4) Developmental (improvements): Legally enforceable restrictions on land use to protect the health, safety and welfare of the community such as the kind of buildings that can be built on the property, what size the buildings may be and which materials can be used in their construction.</p> <p>5) Reversionary clauses from deed: Interest that exists when the grant is limited such that it may possibly terminate on the occurrence of a condition subsequent and title to the property returns to the original owner.</p> <p>6) Zoning: Municipal regulations having to do with structural and architectural designs of buildings and prescribing the use to which buildings within designed districts may be put.</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>7) Easements (including access for maintenance rights, etc.): A non-possessor interest in the land of another that gives the party a right of use over the other person's property for a designated purpose.</p> <p>8) Rights-of-way: A right belonging to a party to pass over land of another. The interest is the same as an easement with the owner of the soil retaining all other rights and benefits of ownership consistent with the easement. The phrase is also used to describe that strip of land upon which railroad companies construct their road bed and, when so used, the term refers to the land itself, not just the right of passage over it.</p> <p>9) Mineral Interests: An interest in minerals in land, with or without ownership of the surface of the land, and the right to take minerals or a right to receive a royalty.</p> <p>10) Water Rights: A legal right to use the water of a natural stream or water furnished through a ditch or canal, for general or specific purposes, such as irrigation, mining, power, or domestic use, either to its full capacity or a measured extent or during a defined period of time.</p> <p>11) Air Rights: The right to use all or a portion of the air space above real property. Such right is vested by grant (e.g., fee simple, lease or other conveyance).</p> <p>12) Other: All other restrictions that cannot be classified elsewhere.</p> <p>13) Non Applicable: Restrictions are non-applicable to the real property asset. If restrictions 1 – 12 above are set to 'No', this 13<sup>th</sup> restriction should be set to 'Yes'. If any of the restrictions 1 – 12 are set to 'Yes', then this 13<sup>th</sup> restriction should be set to 'No'.</p>
<b>Roads–Non-Public Access Lane Miles</b>	POSF_LANE_MILES_NPA	Num(16,3)	Only required for OSF records where the Usage Code is

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<p>Required for OSF where the Usage Code is (1729,1739, or 1749)</p>	<p><i>OSF Dimensions</i></p>	<p>MA</p>	<p>1729 – Primary Roads, 1739 – Secondary Roads, or 1749 – Tertiary Roads.</p> <p>Record the subset of the OSF Secondary Quantity lane miles that are non-public access. Public Access Lane Miles plus Non-Public Access Lane Miles should total to the OSF Secondary Quantity lane miles.</p> <p>The road is publicly accessible if it is available, except during scheduled periods, extreme weather or emergency condition, passable by four-wheel standard passenger cars, and open to the general public for use without restrictive gates, prohibitive signs, or regulations other than restrictions based on size, weight, or class of restriction. Toll plazas are not considered restrictive gates.</p> <p>If the record contains no non-public accessible roads, then populate the “Non-Public Access Lane Miles” data field with 0 (zero).</p>
<p><b>Roads–Non-Public Access Miles</b></p> <p>Required for OSF where the Usage Code is (1729,1739, or 1749)</p>	<p>POSF_MILES_NPA</p> <p><i>OSF Dimensions</i></p>	<p>Num(16,3)</p> <p>MA</p>	<p>Only required for OSF records where the Usage Code is 1729 – Primary Roads, 1739 – Secondary Roads, or 1749 – Tertiary Roads.</p> <p>Record the subset of the OSF Primary Quantity miles that are non-public access. Public Access Miles plus Non-Public Access Miles should total to the OSF Primary Quantity miles.</p> <p>Lane Miles = miles of road X number of lanes</p> <p>The road is publicly accessible if it is available, except during scheduled periods, extreme weather or emergency condition, passable by four-wheel standard passenger cars, and open to the general public for use without restrictive gates, prohibitive signs, or regulations other than restrictions based on size, weight, or class of restriction. Toll plazas are not considered restrictive gates.</p> <p>If the record contains no non-public accessible roads, then populate the “Non-Public Access Miles” data field with 0</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<p><b>Roads–Public Access Lane Miles</b> Required for OSF where the Usage Code is (1729,1739, or 1749)</p>	<p>POSF_LANE_MILES_PA <i>OSF Dimensions</i></p>	<p>Num(16,3) MA</p>	<p>(zero).</p> <p>Only required for OSF records where the Usage Code is 1729 – Primary Roads, 1739 – Secondary Roads, or 1749 – Tertiary Roads.</p> <p>Record the subset of the OSF Secondary Quantity lane miles that are public access. Public Access Lane Miles plus Non-Public Access Lane Miles should total to the OSF Secondary Quantity lane miles.</p> <p>Lane Miles = miles of road X number of lanes</p> <p>The road is publicly accessible if it is available, except during scheduled periods, extreme weather or emergency condition, passable by four-wheel standard passenger cars, and open to the general public for use without restrictive gates, prohibitive signs, or regulations other than restrictions based on size, weight, or class of restriction. Toll plazas are not considered restrictive gates.</p> <p>If the record contains no publicly accessible roads, then populate the “Public Access Lane Miles” data field with 0 (zero).</p>
<p><b>Roads–Public Access Miles</b> Required for OSF where the Usage Code is (1729,1739, or 1749)</p>	<p>POSF_MILES_PA <i>OSF Dimensions</i></p>	<p>Num(16,3) MA</p>	<p>Only required for OSF records where the Usage Code is 1729 – Primary Roads, 1739 – Secondary Roads, or 1749 – Tertiary Roads.</p> <p>Record the subset of the OSF Primary Quantity miles that are public access. Public Access Miles plus Non-Public Access Miles should total to the OSF Primary Quantity miles.</p> <p>The road is publicly accessible if it is available, except during scheduled periods, extreme weather or emergency condition, passable by four-wheel standard passenger cars, and open to the general public for use without restrictive gates, prohibitive signs, or regulations other than restrictions based on size, weight, or class of restriction. Toll plazas are not considered restrictive gates.</p> <p>If the record contains no publicly accessible roads, then</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			populate the "Public Access Miles" data field with 0 (zero).
<p><b>RPV (Replacement Plant Value)</b></p> <p>Required for DOE Owned, DOE Leased, and Contractor Leased Buildings, OSF, and Trailers</p>	<p>DEFM_RPV</p> <p><i>RPV (Buildings)</i></p> <p><i>Trailer Info (Trailers)</i></p> <p><i>OSF Info (OSF's)</i></p> <p>UPDATE FREQUENCY: Annual Update</p>	<p>NUM(14,2)</p> <p>MA</p> <p>Reported to FRPP</p>	<p><b>BUILDINGS -</b></p> <p>HQ (System Generated) – Current cost to replace an existing building with a new building based on comparable size and current usage using current technology, codes, standards and materials. This value does not include the cost of the underlying land, personal property (furnishings) within the building, site work, D&amp;D cost, demolition, contamination and any production equipment. RPV is dependent on a standardized building model based on RS Means Cost Works square foot building models. The RPV is automatically calculated by FIMS using model square foot cost, gross square footage, a geographic adjuster, and a local site factor. The resulting RPV is intended for macro analysis and not as a substitute for a detailed cost estimate such as a bid price for a particular building. Each site has the option to replace a FIMS system generated RPV with a site derived/engineered value.</p> <p><b>CONTRACTOR –</b> The site's estimated value for replacing a building. All equipment or fixtures (such as plumbing, electrical, heating, built-in cabinets, and elevators) that are installed in a building in a more or less permanent manner or that are essential to its primary purpose are considered to be part of the building. The estimated value of the land and the value to demolish or decontaminate a building will not be included.</p> <p>For leased space, the RPV is the cost to build a new facility the size of the leased space based on the current usage.</p> <p><b>TRAILERS -</b></p> <p>Current cost to replace an existing trailer with a new trailer based on comparable size and current usage using current technology, codes, standards and materials. This value does not include the cost of the underlying land. The RPV is automatically calculated by FIMS using the unit cost,</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>gross sqft, geographic cost factor, and a local site factor. A unit cost of \$142.24 is used for real property trailers (see RPV Model, Trailer, Real Property).</p> <p>Each site has the option to input a site/contractor derived RPV, if desired.</p> <p>For leased space, the RPV is the cost to build a new facility the size of the leased space based on the current usage.</p> <p><b>OSF –</b></p> <p>Cost to replace the existing OSF with a new OSF of comparable size using current technology, codes, standards, and materials based on the current usage. This value is a manual entry that is developed at the Field Office/Site.</p> <p>For leased space, the RPV is the cost to build a new facility the size of the leased space based on the current usage.</p>
RPV Description	RPVM_DESC <i>Lookup Table, RPV</i>	CHAR(25) MA	Description of the RPV model.
RPV Detail	RPVM_DETAIL <i>Lookup Table, RPV</i>	CHAR(300) MA	This is a short description of the model that may include the model square footage, its intended use, the number of stories, and a description of the structure of the building similar to the model building type field currently in FIMS.
RPV Flag	PBLD_RPV_FLAG <i>System Generated</i>	CHAR(1)	This is a system generated data field that indicates if the Headquarters generated Replacement Plant Value for buildings/trailers has been updated by personnel at the site. If uploading RPV into FIMS, this data field must be set to 'Y' to represent Site Contractor generated values. If this data field is set to 'N', this represents a Headquarters generated RPV.
<b>RPV Model</b> Required for DOE Owned, DOE leased and Contractor Leased Buildings	RPVM_MODEL PBLD_RPV_MODEL <i>Lookup Table, RPV</i>  UPDATE FREQUENCY: As Needed	CHAR(3) MA	A typical building that would be built to replace an existing building. The model use costs and engineering statistics compiled by RS Means. The data is gathered from various cities across the United States for typical types of buildings that would be built for a particular function or usage. The model uses today's construction techniques, materials and current building codes.

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
RPV Unit Cost	RPVM_UNIT_COST <i>Lookup Table</i>	NUM(6,2) MA	This is a national unit cost for the model. This cost is calculated by dividing the total cost of the model by the square footage of the model. This cost is adjusted based on the gross square feet of the building being replaced and a site geographic multiplier and a site specific cost adders.
<b>Safety Inspection Date</b> Required for DOE Owned OSF where the Usage Code is (1468, 1469, 1768; optional for 1168, 1169, 1769) Used for DOE Owned OSF inspected to the standards stated in the definition where the Usage Code is (1168,1169,1769)	POSF_BR_SAFETY_INSPECT <i>OSF Info</i>	Date MA	The Department wants to ensure the safety of all bridges. Safety Inspection Date (see note 1 below): a) Required for operational (Status = 1,2,6 or 7) OSFs with usage codes: <ul style="list-style-type: none"> <li>• 1468 Public Access Bridges (Trains)</li> <li>• 1469 Controlled Access Bridges (Trains)</li> <li>• 1768 Public Access Bridges (Vehicular) meeting the criteria in Note 2.</li> </ul> b) Used for OSFs with usage codes: 1168 Public Access Bridges (Walking), 1169 Controlled Access Bridges (Walking), and 1769 Controlled Access Bridges (Vehicular) inspected to the standards of Note 1. c) Leave this date blank for OSFs with usage codes: 1168 Public Access Bridges (Walking), 1169 Controlled Access Bridges (Walking), and 1769 Controlled Access Bridges (Vehicular) inspected to other standards.  The frequency of required bridge safety inspections are as follows: <ul style="list-style-type: none"> <li>• Train bridges – one inspection per calendar year, with not more than 540 days between successive inspections</li> <li>• Publicly accessible vehicular bridges – regular intervals not to exceed twenty-four months</li> </ul> Note 1: The date of the most recent safety inspection conducted in accordance with 23 CFR 650.301 for vehicular bridges <b>or</b> with 49 CFR Part 213 and for train bridges <b>or</b> with a customized inspection plan based on American Association of State Highway and Transportation Officials (AASHTO) MBE-1, <u>Manual for Bridge Evaluation, 1st Edition</u> , for pedestrian bridges. Note2: A structure including supports erected over a

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>depression or an obstruction, such as water, highway, or railway, and having a passageway for carrying traffic or other moving loads, and having an opening measured along the center of the roadway of more than 20 feet (6.1 meter) between undercopings of abutments or spring lines of arches, or extreme ends of openings for multiple boxes; it may also include multiple pipes, where the clear distance between openings is less than half of the smaller contiguous opening.</p> <p>Note 3: Operational public access vehicle bridges meeting the criteria in Note 2 will be included in the National Bridge Inventory (NBI).</p> <p><b>For required inspections, this date field must be changed to represent the most current inspection date within thirty (30) days of inspection completion.</b></p> <p>POC for Safety Inspection Policy: Cindy Hunt, 202-586-4539, Cynthia.Hunt@hq.doe.gov</p>
<p><b>Secondary Quantity</b> Required for OSF if a Secondary Unit of Measure if displayed.</p>	<p>POSF_SEC_QUANTITY <i>OSF Dimensions</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>NUM(16,3) <i>MA</i></p> <p>Reported to FRPP</p>	<p>A numeric value representing a secondary measurement for an OSF based upon the secondary unit of measure generated by FIMS from the OSF usage code. <i>(Plant Engineering)</i></p>
<p>Secondary Unit of Measure</p>	<p>POSF_DIMEN_CODE_2 <i>System Generated, OSF Dimensions (display only)</i></p>	<p>CHAR(5)</p> <p>Reported to FRPP</p>	<p>Dimension code that designates the secondary unit of measure. The label displayed on the window is based on the usage code for the OSF. <i>(Plant Engineering, Finance/Accounting)</i></p>
<p><b>Secretarial Office</b> Required for all Areas and Sites</p>	<p>AREA_PROGRAM_OFFICE SITE_PROGRAM_OFFICE <i>Area Info, Site Info</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(4) <i>MA</i></p>	<p>The DOE program office that has been assigned landlord responsibilities for the Site/Area and the Site/Area buildings/facilities. Secretarial Office can be assigned at either the Site or Area level. <i>(Field/Ops Admin, Budget)</i></p>
<p>Security Level</p>	<p><i>My Profile</i></p>	<p>CHAR(1)</p>	<p>Determines the Add, Update, and Delete capability of the user. The level of FIMS security are FIMS System Administrator (Headquarters), Field Office System</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			Administrator, Field Office User, Site User, and Guest.
<b>Seismic Comments</b> Optional for DOE Owned, DOE Leased, Contractor Leased and Contractor License Buildings and Trailers	PBLD_SEIS_COMMENTS <i>Condition</i>  UPDATE FREQUENCY: As Needed	CHAR(255) <i>EH</i>	This field is to be used for brief comments necessary to explain designations made in other seismic fields. The comment should simply repeat the code and give a short description, i.e. MB16 mobile home.  <i>(Seismic Engineer, Plant Engineering)</i>
<b>Seismic Essential</b> Required for DOE Owned Buildings and Trailers  Optional for DOE Leased, Contractor Leased and Contractor License Buildings and Trailers	PBLD_SEIS_ESSENTIAL <i>Building/Trailer Info</i>  UPDATE FREQUENCY: As Needed	CHAR(2) <i>EH</i>	Buildings / Trailers that require a level of seismic resistance that is higher than life safety. Life Safety is the minimum level of protection required by ICSSC RP4. After an earthquake, a “life safe” building should not have caused any fatalities, but it may be so badly damaged that it is no longer functional or even salvageable. The following codes should be used to categorize the buildings:  P1 – General Use Buildings. (Examples include administrative buildings, cafeterias, storage buildings, repair shops, etc) Note: Equivalent Performance Category code is PC-1 (Life Safety)  P2 – Emergency operations centers, hospitals, fire stations and low-hazard facilities. (Examples of low-hazard facilities include laboratories and production facilities) Note: Equivalent Performance Category code is PC-2 (Essential)  P3 – Buildings that contain significant amount of hazardous materials that have potential for major on site impact only. (For example, uranium enrichment plants) Note: Equivalent Performance Category code is PC-3 (Essential)  P4 – Buildings that contain significant amount of hazardous materials that have potential for major off site impact. (Examples include in-process plutonium facilities and nuclear reactors) Note: Equivalent Performance Category code is PC-4 (Essential)  <i>(Seismic Engineer, Plant Engineering)</i>
<b>Seismic Exemption</b> Required for DOE Owned Buildings and	PBLD_SEIS_REASON_EXEMPT EXEMPT_CODE	CHAR(2) <i>EH</i>	The code that classifies the building/trailer as exempt from seismic evaluation in accordance with EO 12941. If a

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<p>Trailers</p> <p>Optional for DOE Leased, Contractor Leased and Contractor License Buildings and Trailers</p>	<p><i>Building/Trailer Info, Lookup Table</i></p> <p>UPDATE FREQUENCY: As Needed</p>		<p>building/trailer is not exempt, the code E0 should be selected.</p> <p>E0 – Building is not exempt</p> <p>E1 – Building is classified for agricultural use, or intended only for incidental human occupancy, or occupied by persons for a total of less than 2 hours a day (RP4 exemption a)</p> <p>E2 – Buildings is a detached one or two story family dwelling located in an area having a governing acceleration coefficients less than 0.15 (RP4 exemption b)</p> <p>E3 – Building is a one-story building of steel light frame or wood construction with an area of less than 3000 square feet. (RP4 exemption d)</p> <p>E4 – The building has been fully rehabilitated to comply with the RP3 seismic safety standards in all four compliance categories (structural, nonstructural, geologic/site hazards, and adjacency). (RP4 exemption e)</p> <p>E5 – The building is a post-benchmark building as defined in Table 1 of RP4 which also complies with nonstructural, geologic/site, and adjacency categories. (RP4 exemption f)</p> <p>E6 – The building is a pre-benchmark building which has been shown by evaluation to be life-safe in all four compliance categories (RP4 exemption g)</p> <p>E7 – The building was constructed for the federal government and the detailed design was done after the date of the adoption of Executive Order 12699(Jan 5, 1990) and the building was designed and constructed in accordance with the ICSSC Guidelines and Procedures for Implementation of the Executive Order on seismic safety of new building construction. (RP4 exemption h)</p> <p>E8 – The remaining useful life of the building has been identified as being less than 5 years.</p> <p>E9 – Other. This exemption code is also to be used for: special structures, including but not limited to: bridges, transmission towers, industrial towers and equipment, piers and wharves, and hydraulic structures (RP4 exemption c);</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			leased buildings identified as exempt in accordance with RP4 (RP4 exemption I) and federally permitted or regulated privately owned buildings on Federal land (RP4 exemption j). A brief description of the exemption reason should be included in the Seismic comment field if code E9 is used. <i>(Seismic Engineer, Plant Engineering)</i>
Seismic Exemption Description-Long	EXEMPT_LONG_DESC <i>Lookup Table</i>	CHAR(50)	Long description of the seismic exemption code.
Seismic Exemption Description-Short	EXEMPT_SHORT_DESC <i>Lookup Table</i>	CHAR(25)	Abbreviated description of the seismic exemption code.
Seismicity	SITE_SEISMICITY <i>FRPP Report - System Generated</i>	CHAR(1) <i>EH</i>	A system generated field that identifies the seismicity level as low, moderate, or high. The seismicity level is determined using the Geographic Location State and County codes. The seismicity levels were obtained from the 1994 NEHRP Recommended Provisions.
Shell Rental Rate square feet	(calculated field) <i>GSA Assign</i>	NUM(10) <i>MA</i>	Shell Rental Rate is the same as ANSI Rentable and is the sum of the Assigned Usable square feet and the Common Space square feet assigned by the General Services Administration (GSA).
<b>Site City</b> Required for all Sites	SITE_CITY <i>Site Info</i>  UPDATE FREQUENCY: Static	CHAR(23) <i>MA</i>	Name of the city or town to which mail should be sent. For leased properties, this also serves as the grantee city. <i>(Field/Ops Admin, Area Office, Procurement, Real Estate Rep)</i>
Site Default	<i>My Profile</i>	CHAR(5)	Specifies the Site to be active each time the user enters FIMS.
<b>Site Factor</b> Required for DOE Owned, DOE Leased and Contractor Leased Buildings and Trailers	PBLD_SITE_FACTOR <i>RPV, Trailer Info</i>  UPDATE FREQUENCY: As Needed	NUM(5,4) <i>MA</i>	A single number that is applied to the product of the model unit cost, RS Means geographic adjuster and gross square footage. It is calculated from other multipliers or add-on percentages such as Architect and Engineering fees, project management fees, site requirements, general requirements, contingency and escalation factors. The FIMS default value is generic and is based on site condition assessment

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			staff feedback. FIMS administrators should contact their site project estimators or engineering staffs for a site specific number to calculate the RPV.
<b>Site Name</b> Required for all assets	SITE_NAME <i>Site Info</i>  UPDATE FREQUENCY: Static	CHAR(50) MA  Reported to FRPP	Name assigned to a Site. A site is a geographic location that is a subdivision of the Field Office. <i>(Field/Ops Admin, Area Office)</i>
<b>Site Number</b> Required for all assets	SITE_NUMBER AREA_SITE_NUMBER PROP_SITE_NUMBER  <i>Site Info</i>  UPDATE FREQUENCY: Static	CHAR(5) MA  Reported to FRPP	Five-digit number assigned by DOE headquarters that uniquely identifies the Site. <i>(Field/Ops Admin, Area Office)</i>
Site Restriction	<i>My Profile</i>	CHAR(5)	Specifies the Site that a user with Site User level security may access.
<b>Site State</b> Required for all Sites	SITE_STATE <i>Site Info</i>  UPDATE FREQUENCY: Static	CHAR(2) MA	Two-character state mailing code for the Site. For leased properties, this also serves as the grantee state. <i>(Field/Ops Admin, Area Office)</i>
<b>Site Zip</b> Required for all Sites	SITE_ZIP <i>Site Info</i>  UPDATE FREQUENCY: Static	CHAR(10) MA	The primary zip code assigned by the U.S. Postal Service. Stored value includes a 5 digit code (required) and a 4 digit extended code (optional). <i>(Field/Ops Admin, Area Office)</i>
State Name	STAT_NAME <i>Lookup Table</i>	CHAR(20)	Description of State Names.
<b>Status</b> Required for DOE Owned, DOE Leased, and Contractor Leased Buildings, Trailers and OSF  Required for DOE Owned, DOE Ingrant,	PROP_STATUS <i>Property Detail</i>  UPDATE FREQUENCY: As Needed	CHAR(2) SC  Reported to FRPP	Reflects programmatic intentions as well as the predominant physical/operational status of an asset. The selections are as follows:  <b>1</b> - Operating – A building, trailer or OSF that is required for DOE's current and ongoing needs and responsibilities.

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
Contractor Leased and Withdrawn Land			<p><b>2</b> - Operational Standby - If there is any future programmatic use of the building, trailer, or OSF (other than cleanup) expected.</p> <p><b>3</b> - Shutdown Pending Transfer - Indicates the building, trailer or OSF is to be planned for eventual transfer to another programmatic office or organization.</p> <p><b>4</b> - Shutdown Pending D&amp;D - Indicates the building, trailer or OSF has been shutdown for the purpose of eventual D&amp;D (decontamination and decommissioning), regardless of when D&amp;D activities are slated to start. This status designation may also be used for historical assets that are shutdown but cannot be disposed of.</p> <p><b>5</b> - D&amp;D in Progress - D&amp;D activities are underway for the building, trailer or OSF. This activity would be identified once funds have been budgeted and approved for expenditure.</p> <p><b>6</b> – Operating Pending D&amp;D – Indicates the building, trailer or OSF has been transferred to the programmatic office or organization responsible for D&amp;D activities. The building, trailer or OSF is being used for site clean up activities.</p> <p><b>7</b> – Operating under an Outgrant – A building, trailer or OSF being used by another party through means of a lease, easement, license, or permit.</p> <p><b>11</b> – Deactivation – A building, trailer or OSF that has completed or is undergoing the process of placing it in a stable and known condition including the removal of hazardous and radioactive materials to ensure adequate protection of the worker, public health and safety, and the environment, thereby limiting the long-term cost of surveillance and maintenance. Actions include the removal of fuel, draining and/or de-energizing nonessential systems, removal of stored radioactive and hazardous materials, and related actions. Deactivation does not include all decontamination necessary for the dismantlement and demolition phase of decommissioning,</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)																				
			<p>e.g., removal of contamination remaining in the fixed structures and equipment after deactivation. Not all deactivated building, trailer or OSF will be declared as excess facilities.</p> <p><b>12</b> – Shutdown Pending Disposal – Indicates the building, trailer or OSF has been shutdown and has been identified for eventual disposition. The process to report the building, trailer or OSF as excess to the Department’s needs has been either started or completed.</p> <p><b>13</b> – Active – Land currently assigned a mission by DOE.</p> <p><b>14</b> – Inactive – Land not currently being used but may have a future need. Includes real property in a caretaker status (closed pending disposal, for example facilities that are pending a BRAC action) and closed installations with no assigned current federal mission or function.</p> <p><i>(ES&amp;H, Building Mgr, Plant Engineering)</i></p>																				
Status Code	CMST_STATUS <i>Lookup Table</i>	CHAR(2)	Code that indicates the status of a building/trailer.																				
<p><b>Status Date</b></p> <p>Required for DOE Owned, DOE Leased, and Contractor Leased Buildings, Trailers and OSF when the Status is not = ‘1 – Operating’</p> <p>Required for DOE Owned, DOE Ingrant, Contractor Leased and Withdrawn Land when the Status is not ‘13 – Active Land’ or ‘14 – Inactive Land’.</p> <p>Optional for DOE Owned, DOE Leased, and Contractor Leased Trailers when the Status is ‘1’- Operating’</p> <p>Optional for DOE Owned, DOE Ingrant, Contractor Leased and Withdrawn Land when the Status is ‘13 – Active Land’ or ‘14 – Inactive Land’.</p>	PROP_STATUS_DATE <i>Property Detail</i>  UPDATE FREQUENCY: As Needed	DATE SC	<p>Provide the date of the selected Status field according to the following table:</p> <table border="1" data-bbox="1339 943 1986 1456"> <thead> <tr> <th data-bbox="1339 943 1692 987">Status</th> <th data-bbox="1692 943 1986 987">Status Date value:</th> </tr> </thead> <tbody> <tr> <td data-bbox="1339 987 1692 1031">1 - Operating</td> <td data-bbox="1692 987 1986 1031">no Status Date entered</td> </tr> <tr> <td data-bbox="1339 1031 1692 1075">2 – Operational Standby</td> <td data-bbox="1692 1031 1986 1075">Date of Status change</td> </tr> <tr> <td data-bbox="1339 1075 1692 1143">3 – Shutdown Pending Transfer</td> <td data-bbox="1692 1075 1986 1143">Date of Status change</td> </tr> <tr> <td data-bbox="1339 1143 1692 1187">4 – Shutdown Pending D&amp;D</td> <td data-bbox="1692 1143 1986 1187">Date of Status change</td> </tr> <tr> <td data-bbox="1339 1187 1692 1230">5 – D&amp;D in Progress</td> <td data-bbox="1692 1187 1986 1230">Date of Status change</td> </tr> <tr> <td data-bbox="1339 1230 1692 1274">6 – Operating Pending D&amp;D</td> <td data-bbox="1692 1230 1986 1274">Date of Status change</td> </tr> <tr> <td data-bbox="1339 1274 1692 1343">7 – Operating Under an Outgrant</td> <td data-bbox="1692 1274 1986 1343">Date of Status change</td> </tr> <tr> <td data-bbox="1339 1343 1692 1386">11 – Deactivation</td> <td data-bbox="1692 1343 1986 1386">Date of Status change</td> </tr> <tr> <td data-bbox="1339 1386 1692 1456">12 – Shutdown Pending Disposal</td> <td data-bbox="1692 1386 1986 1456">Date of Status change</td> </tr> </tbody> </table>	Status	Status Date value:	1 - Operating	no Status Date entered	2 – Operational Standby	Date of Status change	3 – Shutdown Pending Transfer	Date of Status change	4 – Shutdown Pending D&D	Date of Status change	5 – D&D in Progress	Date of Status change	6 – Operating Pending D&D	Date of Status change	7 – Operating Under an Outgrant	Date of Status change	11 – Deactivation	Date of Status change	12 – Shutdown Pending Disposal	Date of Status change
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English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)				
			<table border="1" data-bbox="1333 241 1992 324"> <tr> <td data-bbox="1333 241 1694 280">13 – Active Land</td> <td data-bbox="1694 241 1992 280">no Status Date entered</td> </tr> <tr> <td data-bbox="1333 280 1694 319">14 – Inactive Land</td> <td data-bbox="1694 280 1992 319">no Status Date entered</td> </tr> </table> <p data-bbox="1333 370 1801 402"><i>(ES&amp;H, Building Mgr, Plant Engineering)</i></p>	13 – Active Land	no Status Date entered	14 – Inactive Land	no Status Date entered
13 – Active Land	no Status Date entered						
14 – Inactive Land	no Status Date entered						
Status Date Required	CMST_DATE_REQUIRED <i>Lookup Table</i>	CHAR(1)	Indicates (Y/N) if a date is required by the building/trailer status.				
Status Description	CMST_DESC <i>Lookup Table</i>	CHAR(30)	Description of the building/trailer status code.				
Summary Condition	PBLD_SUMMARY_CONDITION <i>Condition – System Generated</i>	CHAR(20) SC	<p data-bbox="1333 586 1992 1190">Each Operating, Operational Standby and Operating Pending D&amp;D owned building or trailer will be placed in a summary condition category of Excellent, Good, Adequate, Fair, Poor, Fail or Not Applicable. The designation is system generated as changes are made to the Deferred Maintenance, RPV and Building/Trailer Status. The value is calculated as a percentage of the Deferred Maintenance cost from the current condition assessment divided by the Replacement Plant Value. The resulting percentage is placed in the appropriate category as determined by the ranges defined below. The Summary Condition is generated as “Not Applicable” for owned buildings and trailers where the Building/Trailer Status is Shutdown Pending Transfer, Shutdown Pending D&amp;D, D&amp;D in Progress, Shutdown Pending Disposal, or Deactivation. The purpose of the field is to determine the condition of the assets structure and systems and not to rate its functionality or suitability to meet its mission. The categories are automatically calculated with FIMS and have been simplified.</p> <ul data-bbox="1333 1206 1992 1409" style="list-style-type: none"> <li data-bbox="1333 1206 1992 1268">• Excellent: Deferred maintenance is &lt;2% of replacement plant value.</li> <li data-bbox="1333 1276 1992 1338">• Good: Deferred maintenance is 2 - &lt;5% of replacement plant value.</li> <li data-bbox="1333 1346 1992 1409">• Adequate: Deferred maintenance is 5 - &lt;10% of replacement plant value.</li> </ul>				

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<ul style="list-style-type: none"> <li>• Fair: Deferred maintenance is 10 - &lt;25% of replacement plant value.</li> <li>• Poor: Major deferred maintenance is 25 - &lt;60% of replacement plant value.</li> <li>• Fail: Replacement is required because deferred maintenance cost is <math>\geq</math>60% of replacement plant value.</li> <li>• Not Applicable: The owned building or trailer is designated with a Building/Trailer Status of Shutdown Pending Transfer, Shutdown Pending D&amp;D, D&amp;D in Progress, Shutdown Pending Disposal, or Deactivation.</li> </ul> <p>For buildings and trailers that fall into one of the following Status categories, the Summary Condition will be blank</p> <ul style="list-style-type: none"> <li>• Operating Under an Outgrant</li> <li>• Transfer to Another Federal Agency</li> <li>• Sale</li> <li>• Demolished</li> </ul> <p><i>(Building or Maintenance Mgr, Plant Engineering)</i></p>
Suspended	<i>My Profile</i>	CHAR(1)	Visible on the User Details window only to Field Office System Administrators and FIMS System Administrators (Headquarters). Indicates whether a user's account is suspended, meaning the user is unable to logon to FIMS.
<b>Sustainability–Assessment Year</b> Required for DOE Owned, DOE Leased and Contractor Leased Buildings and Trailers	PBLD_SUST_YR_ASSESS <i>Sustainability</i>  UPDATE FREQUENCY: As Needed	NUM(4) <i>EE</i>  Reported to FRPP	Enter the fiscal year in which an assessment for compliance with the Guiding Principles for High Performance Sustainable as outlined in the current OMB implementation guidance last occurred  Valid fiscal year range is 2007 through the current fiscal year.  Leave the field empty when no assessment has occurred or the building/trailer has attained a third-party certification.
<b>Sustainability–Certification Level Received</b> Required for DOE Owned, DOE Leased and Contractor Leased Buildings and	PBLD_SUST_CERT_RECEIVED <i>Sustainability</i>	CHAR(9) <i>EE</i>	Select the LEED certification received from the picklist choices of: None Certified

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
Trailers	UPDATE FREQUENCY: As Needed		Silver Gold Platinum
<b>Sustainability–Compliance Approach</b> Required for DOE Owned, DOE Leased and Contractor Leased Buildings and Trailers	PBLD_SUST_APPROACH <i>Sustainability</i>  UPDATE FREQUENCY: As Needed	CHAR(2) <i>EE</i>	Available choices are: Existing Building (EB) New Construction (NC)
<b>Sustainability–Guiding Principle Percentage</b> Required for DOE Owned, DOE Leased and Contractor Leased Buildings and Trailers	PBLD_SUST_PRIN_PTS <i>Sustainability</i>  UPDATE FREQUENCY: As Needed	NUM(3) <i>EE</i>  Reported to FRPP	Enter the percentage of Guiding Principles met. Value must be between 0 and 100.
Sustainability–HPSB Goal	PBLD_SUST_GOAL <i>Sustainability</i>  <i>System Generated</i>	CHAR(1) <i>EE</i>  Reported to FRPP	Y – Yes, the asset will count toward the 15% Sustainability goal N – No, the asset will not count towards the 15% Sustainability goal X – The asset is not included in the population to be evaluated for Sustainability. This include asset meeting at least one of the following criteria: Gross Sqft ≤ 5,000 Estimated Disposition Year ≤ 2015
<b>Sustainability–Planned Compliance Year</b> Required for DOE Owned, DOE Leased and Contractor Leased Buildings and Trailers	PBLD_SUST_YR_COMPLIANCE <i>Sustainability</i>  UPDATE FREQUENCY: As Needed	NUM(4) <i>EE</i>  Reported to FRPP	Mandatory for buildings/trailers intended to comply with the Guiding Principles by the end of FY 2015. Enter the anticipated fiscal year in which the building/trailer would comply with the Guiding Principles directly or through equivalence by attaining a specified level of certification.  The field will accept the current fiscal year through any future fiscal year.  Users may leave the field empty where no plans to bring the building/trailer into compliance exist  Users may input a value of “9999” to indicate “not worth a full assessment.”

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<b>Sustainability–USGBC Project ID</b> Required for DOE Owned and DOE Leased Buildings and Trailers	PBLD_SUST_USGBC_ID <i>Sustainability</i>  UPDATE FREQUENCY: As Needed	CHAR(20) EE	Enter the Project ID assigned by the U. S. Green Buildings Council (USGBC) to the building when the building wishes to comply with the Guiding Principles through LEED Certification.  For buildings/trailers not seeking compliance through LEED certification, the field would be left blank.  The USGBC has a public Website with a downloadable spreadsheet containing key milestones and performance data on each registered building organized by the project ID. The website is <a href="http://www.usgbc.org/Docs/Archive/PublicLEEDProjectDirectory.xls">http://www.usgbc.org/Docs/Archive/PublicLEEDProjectDirectory.xls</a>  The project ID will eliminate the need to validate other HPSB data elements and will provide the project registration date, important for demonstrating compliance with the December 2008 OMB implementation guidance on meeting the Guiding Principles.
Sustainability Index Building Count	<i>Report Generated</i>	MA	The total number of DOE owned and DOE leased buildings and trailers that will count toward the 15% Sustainability goal (Sustainability – 15% Goal flag equals ‘Y’) divided by the total number of DOE owned and DOE leased buildings and trailers where the Sustainability flag equals “Y” or “N”.
Sustainability Index Square Feet	<i>Report Generated</i>	MA	The total DOE owned and DOE leased building and trailer square feet of the assets that will count toward the 15% Sustainability goal (Sustainability – 15% Goal flag equals ‘Y’) divided by the total DOE owned and DOE leased buildings and trailers square feet where the Sustainability flag equals “Y” or “N”.
Total Adjustments	PROP_IMPROVE_COST_TOTAL <i>System Generated</i>	NUM(14,2)	The total of all capital adjustments/improvements to the property.
<b>Total Bill–Annual \$</b> Required for GSA Owned and GSA Leased Buildings	PGSA_TOT_BILL <i>GSA Assign</i>	NUM(11,2) MA	Total annual amount billed by the General Services Administration (GSA). The monthly Total Bill is shown on the GSA rent bill on line F under the column Amount Due (Monthly). The annual rent should be entered into

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
	UPDATE FREQUENCY: As Needed		FIMS by multiplying the monthly Total Bill value by 12. <i>(Real Estate Division of specific GSA regional office that provided the space)</i>
Total Costs	(calculated field) <i>Cap Adjusts</i>	NUM(14,2)	The total of all capital adjustments/improvements to the property plus the initial acquisition costs.
<b>Total No of Contractor Employees</b>  Required for DOE Owned, DOE Leased and Contractor Leased Buildings and Trailers where the Usage Code is Office or Laboratory  Required for GSA Owned and GSA Leased Buildings	PBLD_TOTAL_NO_CONTR_EMPL  <i>Building Info</i>  <i>Trailer Info</i>   UPDATE FREQUENCY: Annual Update	Num(4)  <i>MA</i>   Reported to FRPP	Report the number of contractor employees assigned to the building/trailer. A contractor employee is an employee working under a contract as defined by Part 2.101 of the Federal Acquisition Regulation (FAR).   The sum of Total No of Federal Employees, Total No of Contractor Employees, and Total No of Other Personnel is required to equal the value entered for the Total No of Occupants.
<b>Total No of Federal Employees</b>  Required for DOE Owned, DOE Leased and Contractor Leased Buildings and Trailers where the Usage Code is Office or Laboratory  Required for GSA Owned and GSA Leased Buildings	PBLD_TOTAL_NO_FED_EMPL  <i>Building Info</i>  <i>Trailer Info</i>   UPDATE FREQUENCY: Annual Update	Num(4)  <i>MA</i>   Reported to FRPP	Report the number of federal employees (including teleworkers, even if full time) assigned to the building/trailer in full time equivalents (FTE's). Consult OMB Circular A-11 for guidance on defining FTE's.   The sum of Total No of Federal Employees, Total No of Contractor Employees, and Total No of Other Personnel is required to equal the value entered for the Total No of Occupants.
<b>Total No of Occupants</b>  Required for DOE Owned, DOE Leased and Contractor Leased buildings and trailers  Required for GSA Owned and GSA Leased Buildings  Required for GSA Owned and GSA Leased Buildings	PBLD_TOTAL_NO_OCC PGSA_TOTAL_OCCUPANTS  <i>Building Info</i>  <i>Trailer Info</i>  <i>GSA Assign (System Generated)</i>   UPDATE FREQUENCY: Annual Update	Num(4)  Num(5)  <i>MA</i>	Report the total number of federal, contractor and other personnel assigned to the building/trailer.   For DOE Owned, DOE Leased and Contractor Leased, the sum of Total No of Federal Employees, Total No of Contractor Employees, and Total No of Other Personnel is required to equal the value entered for the Total No of Occupants.  For GSA Owned and GSA Leased buildings, this field is system generated.

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<i>(Building Mgr, Plant Engineering, Industrial Engineer, Space Mgmt)</i>
<b>Total No of Other Personnel</b> Required for DOE Owned, DOE Leased and Contractor Leased Buildings and Trailers where the Usage Code is Office or Laboratory  Required for GSA Owned and GSA Leased Buildings	PBLD_TOTAL_NO_OTHER_PERS  <i>Building Info</i>  <i>Trailer Info</i>   UPDATE FREQUENCY: Annual Update	Num(4)  MA   Reported to FRPP	Report the number of other personnel assigned to a building/trailer that are not federal employees or contractor employees – includes interns and those performing volunteer work.   The sum of Total No of Federal Employees, Total No of Contractor Employees, and Total No of Other Personnel is required to equal the value entered for the Total No of Occupants.
Total Operating Cost	<i>Maintenance (display only)</i>		Display only total of the asset-level Operating Cost – Electricity, Water/Sewer, Pest Control, Central Heating, Central Cooling, Snow Removal, Gas, Refuse, Recycle, Grounds and Janitorial.
<b>Usage Code</b> Required for all Buildings, OSF, Trailers and Land	USCD_USAGE_CODE PROP_USAGE_CODE  <i>Lookup Table, Property Info</i>   UPDATE FREQUENCY: As Needed	CHAR(4)  MA   Reported to FRPP	Code which designates the predominant current use of a real property asset. For example, buildings used for office purposes are classified as office even though certain smaller portions of them may be used for storage or research.  Land usage codes consist of 2 characters, Building/Trailer usage codes consist of 3 characters, and OSF usage codes consist of 4 characters.  <i>(Building Mgr, Industrial Engineer, Plant Engineering)</i>
Usage Code Description-Long	USCD_LONG_DESC  <i>Lookup Table</i>	CHAR(50)	Long description of the usage code.
Usage Code Description-Short	USCD_SHORT_DESC  <i>Lookup Table</i>	CHAR(15)	Abbreviated description of the usage code.
User ID	<i>My Profile</i>	CHAR(8)	Uniquely identifies the user to FIMS. The User ID may consist of a minimum of four up to eight alphanumeric characters. The User ID must begin with an alphabetic character.
<b>Using Organization</b>	PROP_USING_ORG	CHAR(4)	Using Organization refers to the predominant Federal

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<p>Required for DOE Owned, DOE Leased, Contractor Leased Buildings, OSF, and Trailers</p> <p>Required for DOE Owned, DOE Ingrant, Contractor Leased and Withdrawn Land</p>	<p><i>Property Detail</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>MA</p> <p>Reported to FRPP</p>	<p>Government Agency or other non-Federal Government entity occupying the property.</p> <p>If DOE or DOE's contractors occupy the property, the code "8900 Department of Energy" should be selected.</p> <p>If the property is occupied by a non-Federal Government entity, then code "9999 Non-Federal Entities (Private Sector)" should be selected for the Using Organization value.</p> <p><i>(Building Mgr, Real Estate Officer)</i></p>
<p>Using Organization Description</p>	<p>USOR_DESC</p> <p><i>Lookup Table</i></p>	<p>CHAR(50)</p>	<p>Description of the using organization.</p>
<p><b>Utilization</b></p> <p>Required for DOE Owned, DOE Leased, and Contractor Leased Buildings and Trailers</p>	<p>PBLD_PERCENT_UTILIZATION</p> <p><i>Building Info, Trailer Info</i></p> <p>UPDATE FREQUENCY: Annual Update</p>	<p>NUM(3)</p> <p>SC</p> <p>Reported to FRPP</p>	<p>That portion of an asset in use. Utilization is independent of Status and must be reported for all FIMS Status designations. Facilities that are fully shutdown will generally have a Utilization of 0 (zero). However, because the reported Status is the predominate status, a facility that is 51 percent shutdown and 49 percent operating would be properly reported as "Shutdown" but the Utilization would be 49% (if the operating portion is fully utilized).</p> <p>Utilization is not a reflection of space assignment but rather a measure of how "full" the space is. That is how utilized the space is. As an example, if a building with four floors is fully assigned/charged to an organization but one floor is empty with the other three floors fully utilized, the Utilization would be 75%.</p> <p>For programmatic facilities such as laboratories or accelerators, the Utilization can be considered to be 100% if the mission requires 100% of the facility, even though there may be times when the facility is not fully utilized, or even unutilized.</p> <p>Utilization = (Utilized GSF of an asset / Total GSF of an asset) X 100. Expressed as a percentage in FIMS.</p> <p><i>(Building Mgr, Plant Engineering)</i></p>
<p><b>Year Acquired</b></p> <p>Required for DOE Owned Buildings,</p>	<p>PROP_YEAR_ACQUIRED</p>	<p>CHAR(4)</p>	<p>Identifies the fiscal year (YYYY) when a building or trailer was acquired rather than built by DOE. For new</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
Trailers and OSF Required for DOE Owned and Institutional Control Land	<i>Condition, OSF Info, Land Info</i>  UPDATE FREQUENCY: Static	<i>MA</i>	constructions, the Year Built and the Year Acquired will be the same.  For Other Structures and Facilities (OSF), the year will represent when the OSF was acquired. If the fiscal year is unknown or facilities are grouped together, use the date that signifies when the largest sections/additions were acquired.  For Land, the year will represent the year of the earliest land parcel acquisition.  The Year Acquired edit allows years to be input from 1800 through the current fiscal year.  <i>(Plant Engineering, Finance/Accounting)</i>
<b>Year Built</b>  Required for DOE Owned, DOE Leased, Contractor Leased and Contractor License Buildings  Required for DOE Owned Trailers	PBLD_YEAR_BUILT  <i>Condition</i>  UPDATE FREQUENCY: Static	CHAR(4)  <i>MA</i>	For DOE construction, the fiscal year (YYYY) that a building/trailer is accepted for beneficial occupancy. If acquiring an existing building/trailer, it is the fiscal year the building/trailer was constructed (best estimate if unknown). The Year Built edit allows years to be input from 1800 through the current fiscal year.  <i>(Plant Engineering, Finance/Accounting)</i>