

**U.S. DEPARTMENT OF ENERGY  
Facilities Information Management System (FIMS)  
REQUEST FOR CHANGE\*  
Chg. Req. #08-10**

**REQUESTER NAME: GARY HORN**

**DATE: JULY 21ST 2008**

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**AFFILIATION (CK  
ONE):**

DOE

OTHER  
FED

CONTRACTOR NAME:

**PROPOSED CHANGE: MODIFY FIMS POLICY GUIDANCE AND DATA DICTIONARY TO EXCLUDE PERSONAL PROPERTY TRAILERS FROM FIMS. ONLY REAL PROPERTY TRAILERS WOULD BE TRACKED IN FIMS AND PERSONAL PROPERTY TRAILERS ALREADY ENTERED IN FIMS WOULD BE REMOVED.**

**JUSTIFICATION: THE INCLUSION OF PERSONAL PROPERTY TRAILERS CAUSES CONFUSION IN DATA ANALYSIS AND REPORTING AND CONTRIBUTES NO USEFUL INFORMATION. FIMS IS A REAL PROPERTY DATABASE. PERSONAL PROPERTY TRAILERS BELONG IN THE PERSONAL PROPERTY DATABASE. THIS CHANGE WAS OVERWHELMINGLY SUPPORTED AT THE 2008 FIMS/REAL ESTATE WORKSHOP.**

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PLEASE DO NOT TYPE BELOW THIS LINE

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**REMARKS (REVIEWERS, PLEASE ADD YOUR SIGNATURE AND DATE):**

**FAC APPROVED, SEPTEMBER 17, 2008**

**FDDC APPROVED, JULY 28, 2009**

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**\*USE THIS FORM TO REQUEST A CHANGE TO FIMS' DATA BASE PROGRAM, POLICY, PROCEDURE OR DOCUMENTATION.**

**MAIL COMPLETED FORM TO:** JANE NATIONS  
Y12 NATIONAL SECURITY COMPLEX  
PHONE (865) 574-4082

**OR DOWNLOAD FORM FROM:** FIMS WEB PAGE: <http://fimsinfo.doe.gov/downloads.htm>  
**COMPLETE FORM AND E-MAIL TO:** [nationsja@y12.doe.gov](mailto:nationsja@y12.doe.gov)