

**U.S. DEPARTMENT OF ENERGY  
Facilities Information Management System (FIMS)  
REQUEST FOR CHANGE\*  
Chg. Req. #06-09**

**REQUESTER NAME:** POLLY ROBINSON

**DATE:** FEBRUARY 15, 2006

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**AFFILIATION (CK  
ONE):**

DOE

OTHER  
FED

CONTRACTOR NAME:

**PROPOSED CHANGE: ADD AN OUTGRANT BUTTON TO INGRANT RECORDS IN FIMS**

**JUSTIFICATION: CURRENTLY INGRANT RECORDS DO NOT ALLOW REPORTING OF ANY OUTGRANTS ASSOCIATED WITH THESE ASSETS. OFTEN LAND AND BUILDINGS HAVE SUB-LEASES ASSOCIATED WITH THEM WHICH SHOULD BE REPORTED WHEN APPLICABLE.**

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PLEASE DO NOT TYPE BELOW THIS LINE

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**REMARKS (REVIEWERS, PLEASE ADD YOUR SIGNATURE AND DATE):**

FAC APPROVED, 5/1/2006. FAC RECOMMENDS FURTHER DISCUSSION OF ISSUE AT FIMS WORKSHOP 2006 TO DETERMINE NEED FOR THIS CAPABILITY ON ALL PROPERTY TYPES.

FDDC APPROVED, 06/22/06.

IMPLEMENTATION DATE: 06/28/06 FIMS v 1.10

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**\*USE THIS FORM TO REQUEST A CHANGE TO FIMS' DATA BASE PROGRAM, POLICY, PROCEDURE OR DOCUMENTATION.**

**MAIL COMPLETED FORM TO:** JOLIE MACIER  
FERMI NATIONAL ACCELERATOR LABORATORY  
KIRK ROAD AND PINE STREET  
BATAVIA, IL 60510-0500  
PHONE (630) 840-2353 FAX (630) 840-4980

**OR DOWNLOAD FORM FROM:** FIMS WEB PAGE: <http://fims.hr.doe.gov/downloads.htm>  
**COMPLETE FORM AND E-MAIL TO:** [jrmacier@fnal.gov](mailto:jrmacier@fnal.gov)