



Facilities Information Management System

DATE: January 18, 2012

TO: FIMS User Community

FROM: Gary Horn
Office of Engineering and Construction Management (MA-50)

SUBJECT: Facilities Information Management System (FIMS) Version 2.3 Release

Today, Wednesday, January 18, 2012, version 2.3 of the Facilities Information Management System (FIMS) was released. The URL to access the FIMS application is <https://fimsweb.doe.gov>. This release addresses the following enhancements which will automatically be available when you log into FIMS from your browser.

- The following data elements have been removed from FIMS as part of Change Requests 11-09 through 11-18.
 - Summary/Detail Indicator
 - Site Mailing Address
 - Site County
 - Grantor Mailing Address
 - Grantor City
 - Grantor State
 - Grantor Zip Code
 - Structured Inside Parking (GSA Assigned)
 - Surface Outside Parking (GSA Assigned)
 - Outgrant Other
 - Number of Floors Below Grade
 - Responsible Party – Electric
 - Responsible Party – Janitorial
 - Responsible Party – Refuse
 - Responsible Party – Sewage
 - Responsible Party – Utilities
 - Annual Rent – Lab
 - Annual Rent – Office
 - Annual Rent – Other
 - Acquisition Date From (Land)
 - Acquisition Date To (Land)
- Year Acquired will be activated as a required field for Land records. The year portion of the previous Acquisition Date From was used to populate this field.
- The following data elements have now been designated as optional except for NNSA sites.

- Required Maintenance
 - Grantee Cancellation Rights/Days Notice
 - Grantor Cancellation Rights/Days Notice
 - Renewal Options: No, Additional Years, Days Notice
- A new data field, Rentable SF, has been added to the Ingrant 1 window. The definition can be found in the FIMS Data Dictionary. This was implemented as part of Change Request 11-17.
 - The FIMS Ad Hoc query tool has been modified to include the majority of FIMS data elements (exceptions are the Capital Adjustments and the Outgrants) as requested by Change Request 10-20. In addition, the FIMS Ad Hoc query tool now includes the capability to store queries for future use. This was requested as part of Change Request 10-13.
 - All Meter fields have been redefined. The previous fields have been removed and been replaced with the following data elements. This was requested as part of Change Request 10-17.
 - Electricity
 - Gas – Natural
 - Gas – Other
 - Coal
 - Fuel Oil
 - Steam/Hot Water
 - Water – Chilled
 - Water – Potable
 - Water – Non-Potable, Fresh

These fields have been defined as picklist fields and include the following options which are defined in the FIMS Data Element Dictionary: Not Used, De Minimus Use, Not Metered, Metered Standard, and Metered Advanced.

- The Sustainability screen has been redesigned as outlined in Change Request 11-21. The existing FIMS data has been converted to the new requirements.
- The Ten Year Site Plan (TYSP) standard reports (#200 and #201) have been modified to align with the FY12 Ten Year Site Plan guidance that was signed out by Paul Bosco, Director of Office of Engineering and Construction Management, on November 29, 2011. TYSP report #202 has been removed as requested by OECM.
- Version 3.0 of the FIMS data validation form has been released. This new version of the form is now aligned with the FY12 FIMS data validation guidance that was signed out by Paul Bosco, Director of Office of Engineering and Construction Management, on October 26, 2011. In addition, there is a separate data validation form that will be used to validate DOE Leases. In FY12, 100% of the Departments DOE Leases will be validated.
- The following FIMS standard reports 69 and 70e have been modified to align with the FY12 FIMS data validation guidance.
- A new standard report 69a has been developed that will be used to select all DOE Leases for incorporation into the FY12 FIMS validations.
- The Primary Unit of Measure for OSF usage code 6919 (Street Lights) has been changed from Linear Feet to Each as outlined in Change Request 10-22. For those sites that have these types of OSF assets in their inventory, the Primary Quantity should be reviewed by the sites to ensure accuracy.
- The definition for real property trailers has been changed as requested in Change Request 11-05 to read as follows: A trailer is considered real property if it is affixed to the ground and has a permanent utility

connected. **Sites should review their trailer inventory in FIMS.** If any trailers need to be removed from FIMS as a result of this definition review, they can be archived with a disposition method of Admin Correction. Please be sure to place a notation in the notes field prior to the archive.

- As part of change request 11-24, definitions for OSF usage code 1768 Public Access Bridges (Vehicular), 1769 Controlled Access Bridges (Vehicular), and Safety Inspection Date have been revised. Please reference the FIMS User's Guide to review the revised definitions for the OSF usage codes (Appendix C OSF Usage Codes) and the Safety Inspection Date (Appendix A Data Element Dictionary).
- OSF Usage Code 5828 Plants (Biomass) has been renumbered to 5928 in order to place in the proper OSF category. This was requested as part of change request 12-01.
- A new OSF Usage Code 4923 Engineered Waste Containment Structure – Non-Regulated has been added to FIMS. The primary unit of measure is Each. This was requested as part of change request 12-02.
- The FIMS User's and Reporting Guides have been updated to reflect the enhancements. These documents can be obtained from the FIMS informational website (<http://fimsinfo.doe.gov/documentation.htm>).
- The FIMS custom query Microsoft Access database, fimsweb011812.mdb, has been updated to reflect the database changes. The file is available for download from the FIMS information website at <http://fimsinfo.doe.gov/downloads.htm>.

If you have any questions related to these enhancements, please contact the FIMS Hotline at 301-903-0850 or email FIMS Support.